

## Department of Legal and Democratic Services

Members of Council

Committee Secretariat  
City Hall  
Bradford  
BD1 1HY

Tel: 01274 432435  
Fax: (01274) 728260  
My Ref: SEC/AT  
Contact: Adrian Tumber  
Email: [adrian.tumber@bradford.gov.uk](mailto:adrian.tumber@bradford.gov.uk)  
Your Ref: AT/Council

Date: 4 July 2016

Dear Councillor

### MEETING OF COUNCIL – TUESDAY, 12 JULY 2016

You are requested to attend the meeting of the Council to be held in the Council Chamber - City Hall, Bradford, City Hall, Bradford, on Tuesday, 12 July 2016 at 4.00 pm

The agenda for the meeting is set out overleaf.

Yours sincerely



Parveen Akhtar  
City Solicitor

#### Notes:

- ◆ This agenda can be made available in Braille, large print or tape format.
- ◆ The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present at the meeting should be aware that they may be filmed or sound recorded.



The Council's Fire Bell and Evacuation Procedure requires people to leave the building in an orderly fashion by the nearest exit, should the fire alarm sound. No one will be allowed to stay or return until the building has been checked.

**Members are reminded that under the Members' Code of Conduct, they must register within 28 days any changes to their financial and other interests and notify the Monitoring Officer of any gift or hospitality received.**

## AGENDA

### A. PROCEDURAL ITEMS

#### 1. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

*Notes:*

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*



## 2. MINUTES

### Recommended –

**That the minutes of the meeting held on 17 May 2016 be signed as a correct record (previously circulated).**

(Adrian Tumber – 01274 432435)

## 3. APOLOGIES FOR ABSENCE

## 4. WRITTEN ANNOUNCEMENTS FROM THE LORD MAYOR (Standing Order 4)

*(To be circulated before the meeting).*

## 5. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Adrian Tumber - 01274 432435)

## B. BUSINESS ITEMS

## 6. PETITIONS (Standing Order 11)

To consider up to five requests for the Council to receive petitions in accordance with Standing Orders.

### Ward

- (i) In support of the use of 'A' boards in **Saltaire**
- (ii) In support of the use of 'A' boards in **Ilkley**

If any further requests are received, in writing, by mid-day three working



days before the meeting (Thursday), details will be circulated.

(Palbinder Sandhu – 01274 432269)

**7. PUBLIC QUESTION TIME (Standing Order 13)** 1 - 2

Contained in **Document “B”** are the questions to be asked at the meeting by members of the public.

(Palbinder Sandhu – 01274 432269)

**8. MEMBERSHIP OF COMMITTEES AND JOINT COMMITTEES (Standing Order 4)**

- (1) That the appointment of the following non-voting co-opted members to the Health and Social Care Overview and Scrutiny Committee for the 2016/17 Municipal Year be confirmed:

**G Sam Samociuk - former Mental Health Nursing Lecturer  
Trevor Ramsay - Strategic Disability Partnership  
Susan Crowe - Strategic Disability Partnership  
Jenny Scott - Older People’s Partnership**

- (2) That the appointment of the following non-voting co-opted members to the Environment and Waste Management Overview and Scrutiny Committee for the 2016/17 municipal year be confirmed:

**Julia Pearson - Bradford Environment Forum  
Nicola Hoggart – Environment Agency**

To consider any further motions (i) to appoint members to a Committee or a Joint Committee; or (ii) to appoint Chairs or Deputy Chairs of Committees (excluding Area Committees).

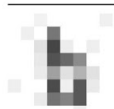
**9. REPORT BY LEADER OF THE COUNCIL** 3 - 6

A written report by the Leader of Council giving an update on key issues will be circulated before the start of the meeting. There shall be a period of up to 15 minutes during which any Member of Council may ask the Leader of the Council (or a Member of the Council nominated by the Leader) a question on any matter arising out of the written report.

**10. MEMBER QUESTION TIME (Standing Order 12)** 7 - 32

To deal with supplementary questions arising from the attached questions of which written notice has been given.

*Notes:*



- (i) *Answers to written questions shall be circulated at the commencement of the meeting.*
- (ii) *The Lord Mayor will have regard to the list of questions and the political composition of the Council in calling on Members to put their supplementary question to the Leader of Council and Portfolio Holders.*
- (iii) *A period of up to 30 minutes shall be available for supplementary questions to Members of the Executive.*

**1. Councillor Warburton**

Please can the portfolio holder say how he will ensure Bradford gets its voice heard in the Transport for the North plan?

**2. Councillor Cooke**

Could the Leader of the Council inform members of the new “skill sets” that she considers her Executive re-shuffle to have brought to the table and detail, what new direction of or strategies for the Council, they will be utilised to deliver under her Leadership?

**3. Councillor Rachel Sunderland**

To ask the Portfolio Holder for Housing, Planning and Transport - In each of the last 3 years how many accidents involving pedestrians and vehicles have taken place within 100m of school entrances across the district?

**4. Councillor Love**

Given that the sale of the closed ladies toilet block in Shipley Market Place raised significantly more than was expected, will the Leader of Council commit to investing this capital receipt in Shipley Town Centre to try to compensate the residents, shoppers and businesses for the loss of the public toilets?

**5. Councillor Greenwood**

Can the Leader advise whether Bradford’s application for the Great Exhibition of the North is going to be successful?

**6. Councillor Tariq Hussain**

Brexit has increased community tensions nationally and we’re hearing reports of a rise in hate crimes, including towards Muslims. How is the Leader going to ensure safety and tolerance in Bradford?

**7. Councillor Whiteley**

Can the Leader of the Council confirm how she intends to ensure that



the NHS does not under contribute towards the funding of Adult Social Care for the Bradford District?

**8. Councillor Swallow**

Please can the Leader comment on the success of the City Centre Growth Zone. In particular, how many new jobs were created; how many new businesses have opened successfully and are still open; and what kind of business support is still available to people wanting to be part of city centre development?

**9. Councillor Swallow**

Please would the portfolio holder give an update on the work to promote CSE awareness to parents and young people across the Bradford district and how is she monitoring the effectiveness of all the work being done across the district?

**10. Councillor Mike Pollard**

Could the Leader of the Council confirm the number of enforcement actions which are currently pending with the Legal Department, broken down into two key areas, i.e. breaches of Planning and of Environmental/Health regulations?

**11. Councillor Dunbar**

What is the Council's policy on integration and support for EU migrants?

**12. Councillor Fear**

To ask the Portfolio Holder for Housing, Planning and Transport - Given the Council has announced the Private Sector Lettings Scheme , a scheme to allow private rented accommodation to be let through the Council's Housing Options Team, what measures are in place to ensure that the homes being let are of a suitable standard?

**13. Councillor Berry**

Can the Leader outline what steps are being made to improve air quality in key areas of Bradford where growing numbers of children face breathing in high levels of micro particulates?

**14. Councillor Carmody**

Can the Leader of the Council confirm that she believes that when new housing estates are being approved for planning, the council is both receiving and effectively utilising developer contributions for the



provision of additional school places?

15. **Councillor Warburton**

What has been the overall take-up of the brown bin garden waste scheme? Since the extension of the deadline how many more have taken up the scheme?

16. **Councillor Berry**

Does the portfolio holder agree that parents should have a serious say in the future of their child's school, including the right to have parent governors?

17. **Councillor Davies**

Could the Portfolio Holder for Children's' Services confirm whether there will be an update on the education covenant?

18. **Councillor Berry**

In the light of increased pressures on school budgets from national cuts, what steps are being made to ensure that children who have additional needs or face family and other problems are not unduly excluded and are actively supported by schools?

19. **Councillor Greenwood**

Please can the portfolio holder explain what actions he is taking to encourage or support the owners of empty business premises across the district to get them back into use?

20. **Councillor Nicola Pollard**

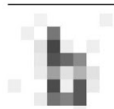
To the Portfolio holder for Health and Social Care - Now that residents of the district are paying a 2% precept for social care can the portfolio holder detail how these funds have been allocated?

21. **Councillor Dunbar**

Does the leader of the council agree that the Tory Government proposal to sell off the land registry, a self-funding public service which returned £120m to the Treasury in the last year alone, is not in the public interest and in fact will decrease transparency in property ownership?

22. **Councillor Pennington**

Will the Leader of the Council please clarify what repayments have



been made against the £200,000 commercial loan, personally guaranteed by Omar Khan, whilst he was at the helm of Bradford Bulls?

**23. Councillor Love**

Can the Portfolio Holder for Adult Services please give us an update on the situation regarding the former Neville Grange Residential Home in Saltaire?

**24. Councillor Davies**

Could the Portfolio Holder for Children's Services inform members of the amount of the overspend on the children's centre reorganisation and advise as to whether the process should be considered a success?

**25. Councillor Riaz Ahmed**

To ask the Portfolio Holder for Environment, Sport & Sustainability - How many littering fines were issued by Council Wardens, per ward, in the whole of 2015?

**26. Councillor Heseltine**

In light of the numerous derelict buildings throughout Bradford District, such as Station Masters House and Priesthorpe Annex in Bingley, can the Portfolio Holder for Housing and Planning inform members of the number of Town & Country Planning Act (1990), Section 215 notices (which have proved very effective for other councils) which have been served within the Bradford District?

**27. Councillor Ellis**

Could the Leader of the Council confirm, that it is upholding all of its responsibilities as a signatory of the Armed Forces Covenant and specifically in relation to the consistent encouragement of all suppliers and tenderers to the council, to themselves sign up to the covenant and abide by its principles?

**28. Councillor Townend**

Could the Portfolio Holder for Housing, Planning & Transportation, explain how and why there has been such a huge delay between the authorising (29<sup>th</sup> April) of and the issuing of an enforcement notice for the Baildon Moor reservoir site, with 2 months on and it still not issued?

**29. Councillor Ward**

To ask the Portfolio Holder for Education, Skills and Culture - How many children and young people per ward are currently in a secondary





school which is either in special measures or requiring improvement?

**30. Councillor Davies**

As there have been a number of incidences recently, of Baildon Library having had to close early due to staff sickness and the absence of cover available, causing inconvenience to customers, could the Portfolio Holder for Environment & Sport, advise members of any plans to improve the system for providing emergency staff to work evenings?

**31. Councillor Riaz**

Could the Leader of the Council provide figures detailing the proportion of postal and proxy votes issued per ward, in this year's local elections?

**32. Councillor Jeanette Sunderland**

To ask the Leader of Council - How many children in public care have been housed in bed and breakfast accommodation for each of the last 12 months?

**33. Councillor Davies**

Could the Portfolio Holder for Children's Services confirm the percentage of in year school applications were processed within the 20 day target?

**34. Councillor Whiteley**

Could the Portfolio Holder for Environment & Sport confirm that the vacant Warden position in Wharfedale will be replaced and can members be provided with any indication as to when this might take place?

**35. Councillor Stelling**

To ask the Portfolio Holder for Environment, Sport & Sustainability - In the last 12 months how many storm drains and gullies across the district have been serviced?

**36. Councillor Davies**

Given that a greater proportion of children with Special Educational Needs and Disabilities (SEND) access mainstream education in the Bradford District when compared to the national average and that these children underperform similar children nationally does the Portfolio Holder for Children's Services accept that this strategy has been wrong?



37. **Councillor Poulsen**

Since the no-parking zone was introduced on Haworth Main Street, how many initial warnings and Fixed Penalty Notices have been issued?

38. **Councillor Stelling**

To ask the Portfolio Holder for Environment, Sport & Sustainability -In the last 12 months how many complaints have been received by the Council in regards to blocked storm drains/gullies across the district?

39. **Councillor Davies**

Could the Portfolio Holder for Children's' Services, please provide the figures for the amount of pupil premium grant received across the district over the past 5 years?

11. **RECOMMENDATIONS FROM THE EXECUTIVE AND COMMITTEES** 33 - 60  
(Standing Order 15)

11A **RECOMMENDATION FROM THE EXECUTIVE - BRADFORD DISTRICT PLAN**

At the meeting of the Executive on 14 June 2016 the report of the Assistant Director Policy, Programmes and Change (**Executive Document "B"**) presented the completed Bradford District Plan 2016-2020 providing background on its development and the next steps in ensuring its delivery.

**Recommended –**

**That the Bradford District Plan 2016-2020 be endorsed.**

(Kate McNicholas - 01274  
431761)

11B **RECOMMENDATION FROM THE GOVERNANCE AND AUDIT COMMITTEE – PROPOSED AMENDMENT TO THE CONSTITUTION**

At the meeting of the Governance and Audit Committee on 28 June 2016 consideration was given to a proposal to amend the Members' Code of Conduct regarding the training for elected members on Child Sexual Exploitation (CSE). The report of the City Solicitor (**Document "C"**) recommends a paragraph be inserted into the Members' Code of Conduct requiring that the completion by elected members of a training course on CSE be mandatory.

**Recommended –**



- (1) Governance and Audit Committee recommend to Council the adoption of the proposed amendment to the Members' Code of Conduct, which forms part of the Council's Constitution, as set out in paragraph 3.2 of Document "C" and attached to the report at Appendix 1.
- (2) **That the City Solicitor ensures that any agreed amendments are implemented.**
- (3) **That the City Solicitor be granted delegated authority to make consequential amendments to the Constitution as a result of any recommendations approved by full Council.**

(Mandy Hill - 01274 432214)

- 11C To consider any recommendations arising from meetings of the Executive and Committees held after the publication of this agenda and prior to the Council meeting.

(Adrian Tumber – 01274

432435)

## 12. **NOTICES OF MOTION (Standing Order 17)**

To consider the following motions of which notice has been given:

### 1. **EU REFERENDUM RESULT**

To be moved by Councillor Jeanette Sunderland  
Seconded by Councillor Fear

This Council notes that:

- (a) Leaving the European Union will have profound consequences locally, regionally, nationally and internationally;
- (b) Local people, the local economy and Council services will be affected; and
- (c) Bradford Council has a role to play in ensuring that any harmful effects are minimised and any new opportunities are grasped.

This Council further notes that there have been worrying reports of an increased number of racist and xenophobic incidents and hate crimes.

This Council therefore resolves to:

- (1) Work to ensure local bodies and programmes have support and resources needed to fight and prevent racism and xenophobia.
- (2) We reassure all people living in Bradford that they are valued members of our community.



- (3) Immediately establish a cross-party steering group, open to a representatives from each political group, charged with co-ordinating this Council's responses to the challenges ahead, in both the long and short terms.

This steering group will:

- (a) Meet in public whenever possible;
- (b) Make recommendations to Council, Executive, or other decision-making body as appropriate;
- (c) Regularly report its deliberations to all members of the Council, and
- (d) Seek to include the views of other local and regional partners in its discussions.

Nominations of members to serve on this group are invited from party groups, and terms of reference for the group shall be drawn up by the Chief Executive for agreement at the group's first, and early, meeting.

## **2. BRADFORD'S EQUALITIES PRIORITIES**

To be moved by Councillor Cooke  
Seconded by Councillor Pennington

Bradford is a diverse and tolerant city, and is proud of its record in promoting equal rights, anti-racism and tolerance. This Council rejects all forms of prejudice and hate. We reaffirm our commitments as a City of Sanctuary and that every person making their home in our District is welcome and valued.

Council asks the Chief Executive to include the following in the review of our Equalities Priorities:

1. Awareness and response to anti-Semitism and Islamophobia
2. Support for new migrant communities facing prejudice and misunderstanding
3. Challenging the demonising of white working class communities
4. Addressing homophobia in all our communities

Council also asks that the support of Partners across the District is sought in agreeing and responding to these priorities and our commitment to a tolerant society

## **3. ASSETS OF COMMUNITY VALUE**

To be moved by Councillor Miller  
Seconded by Councillor Ellis



Council recognises the importance of the provision for local communities to designate buildings as Assets of Community Value.

Council further recognises the importance of the elected members of public bodies, supporting these provisions to support community life and character.

Council resolves:

To request that its representatives on the Fire and Rescue Authority request that the Authority's actions further to appealing the listing of the former Haworth Fire Station be placed on hold, whilst further consideration be given to options to bring the building back into use of direct community value.

To request that its representatives on the Fire and Rescue Authority seek to table a motion of no confidence in the Chairman of the Fire & Rescue Service, should the Authority not give the further, due consideration to the wishes of the Haworth community.

#### **4. HS3 NORTHERN POWERHOUSE RAIL PROJECT**

To be moved by Councillor Cooke  
Seconded by Councillor Martin Smith

Council recognises that it's absolutely essential for the prosperity of the Bradford District and its residents, to be included within the HS3 Northern Powerhouse Rail Project.

Council fully commits to identifying suitable sites for the location of a train station connected to the project.

#### **5. STANDING ALONGSIDE OUR NEIGHBOURS TO FIGHT HATE AND PREJUDICE**

To be moved by Councillor Hinchcliffe  
Seconded by Councillor Jabar

This Council expresses sympathy on behalf of the people of Bradford to the friends and family of Jo Cox MP and to all the people of Batley & Spen following Jo's brutal murder in Birstall on 16<sup>th</sup> June 2016.

We ask the Chief Executive to offer any practical support possible to Kirklees Local Authority to help them through this challenging time.

This Council resolves to challenge bigotry, hate, violence and oppression in all its forms; reaffirm our respect for diversity; and call for renewed peace and unity among all communities. It is beholden on



each and every one of us as elected members to follow Jo's example and to promote the values of fairness, social justice and understanding of others.

## **6. BRADFORD'S RESPONSE TO THE EU REFERENDUM**

To be moved by Councillor Hinchcliffe  
Seconded by Councillor Ross-Shaw

This Chamber notes that the country voted to leave the EU on 23<sup>rd</sup> June by 52% to 48%. The close result and the divisive campaign that led up to the result means that it has left many people upset and angry. As civic leaders it is our responsibility to work together now for all of Bradford's residents so that we focus on getting the best deal we can for Bradford in a new relationship with the European Union and the world. The social and economic impacts of the decision are as yet unclear but are likely to be significant for the future of the district.

We are grateful to all residents in the district who may have been born in other countries, who live, work and are raising their families here. They pay their council tax like other residents and should be assured that they remain welcome in our district, a district with ambition, pride and a strong future. We also recognise that we have a good number of Bradfordians living abroad and know that they will also be needing reassurance from their country hosts that they will be accorded usual rights and respect.

We are a district which has strong international links and are committed to maintaining our reputation as a strong trading city (86% of our small businesses trade internationally). We task the Leader and Chief Executive with:

- (1) Making an assessment of the social and economic impacts that the EU Referendum result might bring and how the work of the council and partners might change to accommodate these.
- (2) Looking at how we can strengthen our links across the globe to put Bradford and West Yorkshire in a good position when it comes to trading decisions.
- (3) Writing to country-specific groups across the district to reiterate that they are welcome in Bradford.

## **7. ACADEMISATION OF SCHOOLS**

To be moved by Councillor Imran Khan  
Seconded by Councillor Hinchcliffe

Making sure our children have a good education leading to a successful working life has to be our prime concern. We commit to



having every child in Bradford in our line of sight.

This Council however notes that:

- The Government's aim is for every state school in the country to become an academy. This remains the case despite the fact that in May 2016 it backtracked on its proposal to force every school to become an academy by 2020.
- When a local authority school becomes a sponsored academy, if the school has a financial surplus then the academy keeps that surplus. But if the school has a deficit, the local authority is required to take on that debt.
- Over and above this the Government expects local authorities to pick up the bill for rising PFI costs, utilities and other conversion costs. The public land which schools are built on is transferred (currently, on a 125-year lease) to the Multi Academy Trust without any recompense to the local authority.
- We currently have 43 academies in the district and in view of Government policy the number of schools converting to academy could quickly accelerate.
- The Regional Schools Commissioner has an objective to support schools to become academies but is shackled by not having the finances to make the process happen. In short it is an unfinanced Government policy which is putting an unacceptable financial burden on councils at a time when sustained year on year government cuts show no sign of abating.

This Council resolves to:

- Ask Scrutiny to work with officers to prioritise a full examination of this issue so that the prospective costs can be quantified.
- Write to the District's MPs to ask them to lobby the Secretary of State for Education to request a fairer, more equitable system regarding the financial burden placed on the local taxpayer when a maintained school switches to sponsored academy status.
- Work with other local authorities to make the case for Government to grant some funding to accompany their unfinanced academisation agenda.

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER



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## B

### PUBLIC QUESTION TIME

1. The following question has been received from Stephen Hornby:

**What is the Council's response to the following statement: "In light of the Council approval of the toxic waste plant that is to be built on the site of the old gas works near Marley in Keighley, a baseline record needs to be set. This new industry will pollute the valley so we need to monitor it. Does the Council have environmental monitoring equipment downwind and upwind of this proposed monstrosity? If not I would like to see the pollution levels measured at the earliest opportunity and an investment in equipment to perform this task looked into. Then, when the incinerator is running, we can compare, and contrast, the output of the incinerator to the baseline measurement before the incinerator was operational. Presumably environmental monitoring was something considered by the Regulatory and Appeals Committee who approved this, and the expertise sought of Professionals in this field?"**

#### Response

Within the report to the Council's Regulatory & Appeals Committee it was clearly set out who the relevant responsible bodies were with regards to air quality. It is the responsibility of the Environment Agency to monitor and control stack emissions through the relevant permitting process that they administer. The required Environment Agency permit will set appropriate limits for emissions to air, land and water and it is the Environment Agency and not the Council who will be responsible for future monitoring of any stack emissions to ensure compliance. The Environment Agency has advised that the permit will require continuous emissions monitoring and that quite stringent emission limits will be applied. Public consultation will be held prior to the permit being implemented and anyone wishing to be involved in that consultation can do so by contacting the Environment Agency through the contact details on their website.

Government guidance is clear, in that local planning authorities should focus on whether the development itself is an acceptable use of the land, and the impact of the use, rather than to seek to control of processes or emissions themselves especially where these are subject to approval under separate and rigorous pollution control regimes, such as those within the remit of the Environment Agency. When the planning application was considered Members attention was drawn to the relevant sections of the Government planning guidance on pollution control and what matters were the specific responsibility of the Environment Agency.

2. The following question has been received from Jean Mawson:

**What is the Council's response to the following statement: "I live adjacent to woodland now known as Saxilby Wood which is managed by Bradford Parks and Woodlands Team. Prior to moving into the property in April 2014, I contacted Bradford Council (Mr Thorp) to ask for trees which are overhanging my garden to be cut back. I have continued to contact Mr Thorp and Mr Whitfield on a regular basis but to date nothing has been done. There are three trees in particular that are causing me concern, one of which having spanned 35 feet across my garden is now overhanging my roof. This tree is also making parking in my allocated parking space impossible due to overhanging low branches. It is also causing cracks to appear in the stone wall adjoining the wood. The other trees overhang my lawn with branches almost reaching down to the lawn itself making half of my garden unusable. There is a broken branch which is hanging precariously and will no doubt fall in strong winds. There are also tree roots reaching right across the garden which are very close to drains. I have been told that the Tree Protection Order covering the wood has now been lifted to enable work to be carried out on these trees. It has been suggested that I could carry out the work myself, however I am a single woman aged 62 and have recently undergone shoulder surgery so quite how I am expected to do this I don't know. The cost of engaging tree surgeons to undertake the work would be prohibitive. I believe the Council are being negligent in their duty to maintain the eastern edge of this woodland to a standard that is acceptable to residents living in adjacent properties."**

Response

Saxilby Wood was transferred to the Council quite recently in summer 2014. We took on a commitment to maintain it as a public open space, but with no additional maintenance obligations to residents living next to the woodland.

We carried out a local public consultation and produced a Woodland Management Plan for Saxilby Wood which is now registered with the Forestry Commission. This has allowed the Tree Protection Order for the site - order 0153 - to be removed in 2015.

Annual tree inspections at Saxilby Wood have been carried out in 2014, 2015 and 2016. These regular inspections identify any unsafe or diseased trees, before more detailed tree inspections are also carried out where necessary. A detailed inspection of the trees alongside Mrs Mawson's property is being commissioned in line with the woodland management plan and it is expected to be completed by the end of August. It is anticipated that substantial tree removal will be recommended, although the detailed inspection will identify which particular trees are to be removed.

We will continue to keep Mrs Mawson updated on progress.

## D

### **Report of the Leader of Council Council – 12 July 2016**

#### **EU Referendum**

Bradford residents voted 54% to 46% to leave Europe. Across West Yorkshire, only Leeds voted narrowly to remain in Europe. I attended a meeting shortly after the vote with other West Yorkshire leaders, the LEP and representatives of the business community from across the region to discuss the significance of the decision and what we could all do to make sure that the region remains in prime position for economic opportunity.

Bradford has the advantage of having extensive global trade links and we will need to capitalise on our outward looking economy to establish the prosperity our district needs.

One thing which has been made clear by the result is that there is a big divide between London and the rest of the country, in particular with the north of England. There should therefore now be renewed impetus to talk seriously about devolving powers and as West Yorkshire leaders we have been proactive in contacting Government after the referendum result to ask for further discussions.

#### **Transport for the North**

John Cridland visited Bradford on 1st July. At the meeting we were able to set out our case for why we think Bradford should be a stop on the Northern Powerhouse line (formerly known as HS3) which will cross from Leeds to Manchester. As the city with the youngest population in the country we are projected to grow from 523,000 to 565,000 people by 2024. This provides tremendous economic opportunity for the whole of the north of England, not just Bradford.

Nearly three quarters of the journeys taken between Leeds and Bradford are by car leading to congestion, restriction of economic growth and poor air quality. Now is the time for the Government to confirm its commitment to Transport for the North which will support vital infrastructure projects. We in Bradford will continue to work with partners to make our case.

#### **Wilshaw advice note to Secretary of State for Education mentioning Bradford**

Last week Sir Michael Wilshaw, after his visit to Bradford in March, sent a letter to the Secretary of State for Education. This letter largely focussed on the condition of Children's Services in Birmingham. However in this letter he also mentioned his visits to Luton and Bradford and his focus on children

missing from education. His comments were substantially similar to those that appeared in the press in March this year.

After this short initial visit in March, the District Police Commander and Strategic Director of Children's Services were able to have a longer meeting with Ofsted to discuss in detail how we respond when children go missing from school rolls. This provided assurance on a number of points but we have also taken further action to improve our practice in this area further including:

- Establishing a multi-agency education safeguarding hub to bring together the police, social care, health and education. This helps us track all referrals so that we have a more integrated approach to tackling this issue and identifying unregistered schools.
- The police designating an officer to work closely with independent schools so they are aware of their safeguarding duties.
- Every school now has clear information on reporting mechanisms so that they are able to refer issues quickly.

When we asked Ofsted for examples of best practice nationally on this issue, they could not easily be provided, hence why we are establishing our own local solutions. I welcome Children's Scrutiny's oversight on this issue as part of its work programme. It is vital that our systems are robust.

### **Great Exhibition of the North**

This is a great opportunity for the city. However it has required a quick turnaround. The initiative was only announced in April with bids having to be in by 30th June. It follows the intention of Government to stage the Great Exhibition of the North to showcase the creativity, technology and innovation of the north of England. Bradford previously hosted the Great Exhibition in 1904. We understand that 8 places in the north have submitted bids including Bradford.

Bradford's bid includes a strong collaboration with the National Media Museum who would be a major venue for the exhibition. We will know whether Bradford has been shortlisted by the end of July. The final decision will be a ministerial one and is currently due to be taken in late September. If successful the Great Exhibition of the North would run in July and August 2018 and would collaborate with satellites in other northern cities and towns.

## **QUESTIONS TO THE LEADER**

### **Councillor Cooke**

Thank you for the report as ever. On the item relating to Sir Michael Wilshaw's advice note to the Secretary of State and thank you for setting out that and I know that others have done similar. I am increasingly concerned on two issues relating to this and I hope that the Council and the Leader can take these on board. The first one is that there seems to be an increase and I do not like to use this word too much but on this occasion I think it is appropriate "demonisation" of people who choose to home school implicit in this work and it does concern me considerably that that is done. But more significantly in all of this there seems to be a particular targeting of Muslim parents who choose to home school and the implication in this letter, this evidence free letter shall I have it, from Sir Michael Wilshaw, is that Muslim parents are not simply exercising their right to home school, what they are doing is engaging in some sinister getting together and/or to train their children to be extremists. There is no evidence for that and we really should tell in no uncertain terms Sir Michael Wilshaw and those peddling this agenda that that is simply not true.

### **Leader – Councillor Hinchcliffe**

Thank you Councillor Cooke. Yes those concerns have been made to me on previous occasions and I accept those. I think what I always seek to do is to welcome challenge on Ofsted and on safeguarding children. Everybody in this Chamber and every parent in this district wants to make sure their children are safe no matter what setting they are in and therefore we do have a duty and responsibility to make sure that they are safe and that the processes are in place to maintain that. Sir Michael Wilshaw has a distinct style when he is putting his arguments and obviously he only gave us 45 minutes. I have invited him back to have a further conversation but he has not yet taken me up on that offer but we were able to re-assure Ofsted on a number of points that we were not able to adequately cover in the meeting. I think what makes you think about singling out communities, and I can see that myself, is that obviously if it is to Birmingham, Luton and Bradford and what our argument has been that this does not need a Commissioner just for Bradford. This is a national framework and children in any settings need to be safeguarded no matter where they are in the country. It is not about Birmingham, Bradford and Luton or the communities that live in those so really we are doing what we can at local level to safeguard our children but what we have been clear about with Ofsted is that we expect them to do some national work to look at their national legislation and that means integrating things into the national Ofsted framework, not just in Bradford, Luton and Birmingham. So that is our response on that issue. Home schooling – yes absolutely it is every parent's right to home school their children and I have already had representations from people who are concerned because of the language that Wilshaw uses about their right to do so. Obviously that right is not under threat. I think it will be very interesting to see the Children Scrutiny meeting which will look into those issues and I think some of the Home Schooling people are going to come to that meeting so that they can also air

their views and concerns there. It will be a good opportunity to look at what the processes are in detail and also invite people who can speak up for themselves and their home schooling arrangements and ensure people that those are being held in a responsible setting. Thank you.

## LEADER'S REPORT TO FULL COUNCIL MARCH 2017

### **Putting Bradford on the mainline**

Transport for the North later this year will be making their recommendations to the Secretary of State for Transport on how best to make an investment in the transport infrastructure of the North to gain the most economic benefit. This is a once in a generation opportunity to influence transport decisions in the North. Connectivity from East to West by rail and road is the subject of much discussion. Politicians in Bradford across the political divide have all spoken up for the district and how important it is for us to be better connected to major transport links and particularly to have a stop on Northern Powerhouse Rail. Businesses are also firmly behind championing the cause. I would like to thank everybody for their help.

We are working hard to make the case for Bradford. I am meeting with more key decision-makers in the next few weeks to further promote the benefits of including Bradford on Northern Powerhouse Rail. I have met with Chris Grayling, Secretary of State for Transport, twice in the last few months and he has been encouraging with his responses. West Yorkshire Combined authority and the Leeds City Region LEP are also in support. There is however much more work to do. The old-fashioned economic measures which Westminster civil servants use to justify transport infrastructure spend have not served the North well. Government need to change their approach if significant investment is to be made.

### **Education Opportunity Fund**

Just the day after I'd given the last Leader's Report to Full Council, the news came that Government had chosen Bradford as an Education Opportunity Area, one of only 12 in the country. We are pleased with this investment which gives us a share of £72 million of funding. However it also says to us, that the achievements of our children here in Bradford matter not just to us, but to the nation. We are absolutely an area of opportunity and in order to realise that opportunity we now have access to additional resource and research that we didn't have before. The first meeting with DfE officials has taken place, a board will be established and a plan drafted. Delivery should start in the Autumn term.

### **West Yorkshire Combined Authority**

The last meeting of the Combined Authority was held on 2<sup>nd</sup> February. Devolution was on the agenda. At the time no response had been received from Government on the Leeds City Region (with a Mayor) proposal which had been submitted some time ago. It was resolved to chase Government for a formal response to this proposal as well as, in the meantime, pursuing options for a larger geography which

could then unlock a Leeds City Region deal beneath it. A response has now been received from Sajid Javed, Secretary of State, which is polite but firm in its view that the Leeds City Region proposal cannot progress. This is naturally disappointing but we will continue to explore different geographies to achieve devolution which we all know Yorkshire needs. Yorkshire leaders from all corners of the county subsequently met together on 9<sup>th</sup> March and, in spite of the devolution challenges, we agreed to work together more closely in future on strategic issues which are common to us all such as transport.

### **Funding for Adult Social Care**

Since Full Council passed the budget Government has committed additional funding for Adult Social Care for the next three years. The numbers for Bradford are as follows:

2017/18 £10.479m

2018/19 £6.555m

2019/20 £3.247m

We are still waiting for Government advice on what the parameters are for how we can use the money. There has been an intimation that how it is used will need to be decided with Health agencies but the detail of this is still to be confirmed.

This funding is of course welcome however it is a temporary fix and does not change the Council's eventual financial position in 2020. The Government will provide zero grant funding to local authorities by 2020. The importance of the Government actively pursuing a solution for how Adult Social Care should be funded in this country is still therefore a matter of urgency and something which both the Labour and Tory Parties in Bradford have urged Government to do at pace.

### **RSA Inclusive Growth Commission**

The RSA successfully launched its Principles in Practice document at Bradford College on 6<sup>th</sup> March. Andrew Percy MP, Northern Powerhouse Minister attended, as did the Chair of the Commission Stephanie Flanders.

The event attracted people from across the country. In addition to speakers from the world of Education, Politics and Business, a Community Panel with some young residents of Bradford spoke particularly eloquently about their place in the world and how growth and opportunity so easily passes young people by.

The work has been supported by the Local Government Association's Cities Group, also by Core Cities, Key Cities and London Councils. The challenge now ahead of us is to influence national Government decision-making with the findings of the report.



## **QUESTIONS TO THE LEADER**

### **Councillor Cooke**

Thank you and thank you in particular for the piece on Adult Social Care and the clarification of the funding levels. Can you call us the Conservative Party please rather than the Tory Party, not that I mind particularly, but just for form sake. Can you just outline what we do know so far and what the kind of process that we have got to go through to look at the use of the money? In other words is it going to be a report to Executive, is it going to be done by fiat and by officers? How are we going to deal with this because it is a substantial amount of money and obviously we all want to make sure that that money goes to get the best outcomes for the elderly and vulnerable people that it is intended to support. If you just want to outline how your thinking has got to now appreciating that we still not quite got all the information from Government yet.

### **Councillor Hinchcliffe**

Thank you from the Leader of the Conservative Party. Yes, Adult Social Care, obviously we are grateful to have the money but as you say it is still unclear really as to how we are able to spend it and how we are allowed to spend it. I would imagine it is going to go through a few boards because I think one of the prime ones has got to be Health and Wellbeing Board as well which you are a member and therefore all our Health Partners need to be consulted on how it is being spent as well. As we have done with the budget all the way along with Health Partners in trying to make sure that the Health and Wellbeing Board is fully abreast of what we are doing on that. So we do not have a clear plan. Obviously it needs to be done quickly. We need the advice from Government quite quickly to be able to get on with it because it is meant to start from 3 April when the new financial year starts. Yes it will have to be done in a public forum and obviously Councillors will get the opportunity to contribute and to scrutinise how that money is spent just as they did with the entire budget process. Obviously it is coming in late in the day outside the budget process. It is not something we are used to working with but of course we will use every penny to good effect in this district.

### **Councillor Jeanette Sunderland**

A couple of questions. First of all a comment to say thank you to all of those, it is good news in this report and it is thank you to all those Members who have been involved in cross party lobbying for additional funds for Bradford. It clearly works and we clearly have an effect and we should acknowledge the impact that Members of Parliament, Members of the House of Lords and ordinary Council Members can and do have when they participate in that sort of approach. A comment on the education opportunity fund to ask the Leader what involvement will elected Members of this Council have with the Board?

### **Councillor Hinchcliffe**

It will certainly go to Education Improvement Strategy Board which of course yourself Councillor Sunderland and actually Councillor Davies are on for the Conservatives. I have taken part as has Councillor Imran Khan in the first meeting with the Department of Education officials so for the kick off meeting, see how other places are learning from that. Officers have gone away to do some data crunching. See what the analysis looks like. It is a programme which can be suited to Bradford. It is not a one size fits all. They are also keen on evidence so evidence making rather than just initiatives being rolled out across the country which I am pleased to hear about. So it is evidence based policy making which we might not have heard of for a while. Naturally it can go to Education Scrutiny but Education Improvement Strategy Board it will be going to and of course happy to give a briefing. I am sure Michael Jameson (Strategic Director Children's Services) who is behind you will be able to give you a briefing on that as to where we are but it is early days. The development plan will be developed over the summer ready for launch and implementation from September so it is early days but we are very pleased to have it and, you are right, it is about collaboration if we can all speak one voice on these key issues then we can get things done.

### **Councillor Jeanette Sunderland**

Thank you and to follow on. An additional question. On the West Yorkshire Combined Authority, in the response to whatever proposal was put forward you have had a response from the Secretary of State who says that he suggests that you now put forward an option which meets all of the criteria as agreed with other devolution deals. Can you explain to Members what progress you have actually made on that?

### **Councillor Hinchcliffe.**

What we have asked officers to do at West Yorkshire Combined Authority level is to seek that meeting with Sajid Javid that he mentioned in that letter, we will pursue that and see what options, what are the boxes he needs ticking to get a deal over the line. Obviously we have had a few knock backs in getting devolution through but we are still pushing for a right solution for Bradford. I think Bradford does need devolution. We need that direct relationship with Government particularly over skills for example. It is really important we get more say over how skills money is spent in this district and therefore we will keep pushing for it even though the Government have not been quite happy with the solutions that have been put forward so far but we will keep working on it. So the next step is a meeting with the Minister hopefully.

## COUNCIL 12 July 2016

### MEMBER QUESTION TIME

Questions submitted in accordance with Standing Order 12

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1. **Councillor Warburton**

Please can the portfolio holder say how he will ensure Bradford gets its voice heard in the Transport for the North plan?

**Answer**

Transport for the North (TfN) is the regional transport body across the North of England commissioned by the Government to drive forward the delivery of transformational Northern Powerhouse transport investment projects. Bradford is represented on the Northern Powerhouse Transport Board by members from both the LEP and WYCA.

The Council is proactively lobbying for Bradford to be part of the proposed Northern Powerhouse (NPR) / HS3 rail network. Senior officers from the Council have met with David Brown who is the Chief Executive of TfN to push for Bradford's transport priorities. Last week John Cridland who is the Chair of TfN met in Bradford with the Council Leader, opposition spokesperson, Chief Executive, business leaders and senior council officers to discuss the aspiration for Bradford to be part of the Northern Powerhouse rail network. Officers have also met with local MPs and provided them with briefing material enabling them to raise the issue of Bradford's poor connectivity in parliament.

An advocacy document which makes the case for why the Northern Powerhouse needs Bradford is being produced and will be circulated to business leaders, MPs and representatives from organisations such as TfN to ensure Bradford's case for NPR is heard.

Officers and councillors have also seized opportunities at various seminars and conferences in relation to the Northern Powerhouse to push Bradford's case.

2. **Councillor Cooke**

Could the Leader of the Council inform members of the new "skill sets" that she considers her Executive re-shuffle to have brought to the table and detail, what new direction of or strategies for the Council, they will be utilised to deliver under her Leadership?

**Answer**

It's the prerogative of the Leader to appoint their own team and it's normal for a new Leader to want to make some changes at the top, just as the newly unelected Conservative Prime Minister will undoubtedly want to do. I was fortunate in having a good set of Labour Councillors with a wide range of skills and experience to choose from. How Councils operate in the future is going to be very different to how Councils operated in the past. By 2020 we will be half the size we were in 2010. This means that the Council and Councillors will increasingly use influence and brokerage to get things done

in the absence of money and extensive powers. The team I have selected is hard-working and can-do. I hope you can join me in congratulating them on their appointment.

### **Supplementary Question**

Thank you for the answer Leader and for setting out what it is. I had a thought for a moment the skill set was not being a member of the Council from Wibsey but that aside can I just on a more serious note ask you allude to the broader challenges in terms of use the word brokerage. Can you give me some illustrations of the kind of work that is necessary in order to do that and how you think that the way we are set up now is an improvement because that would be helpful and interesting?

### **Councillor Hinchcliffe**

Yes good question in that brokerage is going to become part of what we do as a Council more and more and I particularly think our relationships with businesses as well. Leverage in the efforts of business to support something like education is something we have been doing for a while with the Industrial Centre of Excellence and other initiatives where businesses support schools and support the curriculum in schools so to be able to leverage that you need to be brokerage, it is not about the Council delivering. The other thing is about broken relationships with other cities outside Bradford on the national stage and the international stage which I think is becoming increasingly important for us as a country as well as a city and I am pleased to be able to say that obviously we have now been invited to join the Executive Board of the Key Cities Group which is going to connect us with places like Coventry and Sunderland who are also on that Executive Board and that will mean that in the future we will have a say at more top tables and make sure that Bradford is outward looking and is at those decision making places and is not ignored. Leverage and brokerage I think is a very important part of what we need to be doing in the future and, yes, happy to do more of it with yourself of course.

### **3. Councillor Rachel Sunderland**

To ask the Portfolio Holder for Regeneration, Planning and Transport - In each of the last 3 years how many accidents involving pedestrians and vehicles have taken place within 100m of school entrances across the district?

### **Answer**

There are some 228 primary, secondary and special schools within the Bradford district. There were a total of 64 recorded pedestrian casualties within 100m of schools in the district in the last 3 years (April 2013-March 2016 - which is the latest available 3-year casualty statistic period). This breaks down into 15 in 2013 (April to December inclusive), 23 in 2014, 20 in 2015 and 6 in 2016 (January to March inclusive). However of the 64 (3-year) total, only 35 were of school age. It should also be noted that less than half of the total, 26 casualties, occurred at school start and finish times. When factoring in age and time of day, 18 casualties in 3 years (28% of the total) were of school age and injured at either school start or finish time.

### **4. Councillor Love**

Given that the sale of the closed ladies toilet block in Shipley Market Place raised significantly more than was expected, will the Leader of Council commit to investing this capital receipt in Shipley Town Centre to try to compensate the residents, shoppers and businesses for the loss of the public toilets?

**Answer**

There is a policy decision that capital receipts are treated as a corporate resource to fund the Council's Capital Investment Plan. As such capital receipts are not ring-fenced for specific schemes. However, if there is a specific scheme which meets the Council's priorities it can be considered to be included in the Capital Investment Plan that will come to Budget Council for subsequent approval

**5. Councillor Greenwood**

Can the Leader advise whether Bradford's application for the Great Exhibition of the North is going to be successful?

**Answer**

In April 2016 the Department of Culture, Media and Sport (DCMS) launched a competition to find a venue to host the Great Exhibition of the North for a minimum of two months in summer 2018 to celebrate great art, design and culture of the North of England. Closely aligned to the Northern Powerhouse, the exhibition will also showcase excellence in industry, innovation, academic research and entrepreneurship. An Exhibition Board chaired by Sir Gary Verity will recommend a venue to a Ministerial Board which will agree the successful venue that blends performing arts, culture, physical exhibits and interactive displays from across Yorkshire, the North East and North West.

There is a strong desire for Bradford District to host the event, drawing on its arts and cultural assets, rich heritage, diversity and reputation for innovation, industry and entrepreneurial flair. Bradford is also geographically well-located in the heart of the North of England.

Following a period of intense work with a range of partners including the National Media Museum, the University and Bradford and Shipley Colleges, businesses and creative and arts organisations, Bradford Council has submitted a high quality bid on behalf of the District. It comprises an ambitious, innovative and compelling programme to draw visitors from around the region and overseas to participate in a once in a lifetime experience.

Support for the bid has come from across the business, science, education arts and sporting communities of Bradford and the wider North and has endorsement from local figures such as the Brownlee brothers and Dynamo.

The success of the bid will rely on a suitably large venue with good transport links, inspirational content to occupy visitors for a full day, participation of communities and the support and collaboration from local, regional and national partners from arts and culture, media, business, educational institutions and community organisations. We believe our bid put forward a robust case for consideration by the Exhibition board who will make the recommendation to Ministers. Our bid has already achieved media coverage of Bradford in a positive light.

**6. Councillor Tariq Hussain**

Brexit has increased community tensions nationally and we're hearing reports of a rise in hate crimes, including towards Muslims. How is the Leader going to ensure safety and tolerance in Bradford?

**Answer**

Some of our citizens are understandably feeling uncertainty following the vote to leave the EU and it is important that we now all show unity and support. As a Council we will continue to provide services and support to people of all backgrounds who live and work in the Bradford District. The Council, its partner organisations, the voluntary sector and other community groups will continue working to bring people from different backgrounds together, increasing understanding within and between communities. This has helped build, and will sustain, our tolerant, resilient and respectful society in the Bradford District.

As elected members we must also play our part as community leaders within our wards and encourage people to show unity and respect for different opinions at this time. Working with the Police and Bradford Hate Crime Alliance we will ensure that we do not tolerate hate crimes within Bradford District and that people seeking to use the referendum as an excuse for racist and inexcusable behaviour will be treated seriously and within the powers of the law.

It is worth reassuring people that the latest statistics show that reported hate crimes across West Yorkshire show no increase. However, there can be no complacency. Work is carried out with partners, community representatives and faith leaders to monitor reporting and of unofficial networks, such as social media feeds, to ascertain any likely impact on community tensions at Bradford. Meetings have taken place and are continuing to take place to ensure that we have a good understanding about how people are feeling across the district.

#### **7. Councillor Whiteley**

Can the Leader of the Council confirm how she intends to ensure that the NHS does not under contribute towards the funding of Adult Social Care for the Bradford District?

#### **Answer**

It should not be a case of 'us and them'; we need to work more closely and successfully with health partners to get the best results for the district. The Council will continue in its work, through the Health and Wellbeing Board, towards getting the health and social care system fully integrated to best serve the needs of the district.

#### **Supplementary Question**

Thank you for your answer. Given that the Airedale CCG has effectively reduced its contribution to the Better Care Fund does this not suggest that the NHS do see 'us and them'?

#### **Councillor Hinchcliffe**

I think it shows that with funding being tight organisations are having to make some very difficult decisions and obviously when you have three different CCGs as we have had in the past working to separate agendas that is obviously difficult for us to work with. I do not want to get into an 'us and them' kind of argument with health services because we cannot move forward if we are embattled. We have to work together. We all know that the funding envelope for health is getting smaller. The demands are getting greater. The funding for health is back-loaded to reactive rather than preventative and that does not help the Council in the social care that we provide. So I think it is a matter of having those conversations with NHS England, with Government, to make sure they realise that really where they need to put their money is in the front-end on the social care element and that is then going to reduce the pressure on the back-end in hospitals so as I say I appreciate the question and it is one of those difficulties that a fragmented health system I

am afraid that this Government has brought in has led to so we having to deal with that but I am not about to get into Punch and Judy politics with the health service.

#### **8. Councillor Swallow**

Please can the Leader comment on the success of the City Centre Growth Zone. In particular, how many new jobs were created; how many new businesses have opened successfully and are still open; and what kind of business support is still available to people wanting to be part of city centre development?

#### **Answer**

The City Centre Growth Scheme has seen major physical improvements to the City Centre through investment in City Centre Public Realm, including improvements to Kirkgate, the stations and the West End (the area around the Alhambra). The scheme has also funded the demolition of the former Police Station and the relocation of custody suite for the Magistrates' Court opening up a key development site, One City Park. New visitor signage has been installed across the City Centre and landscaping has been provided around the Broadway Shopping Centre.

The scheme has to date provided capital grants to 102 businesses, supporting them with the costs of property improvements and the purchase of key items of machinery and equipment to help their businesses to grow. 160 Businesses have also been supported with Business Rate Rebates based on the creation of new and additional jobs in the Growth Zone.

The total number of jobs created to date has been verified as 570, this is made up of part-time and full-time posts with a full time equivalency of 483.5.

The scheme has helped to support 90 businesses to open in the City Centre, of which 59 are new start businesses and 31 are inward investors. Of the new start businesses supported only four (less than 7%) are no longer trading.

On-going support to businesses in the City Centre Growth scheme is being provided in the form of Business Rate Rebates. Currently available for the period up to March 2018, these grants are available to businesses bringing empty units back in to use and creating additional employment.

The Priority Streets Scheme, funded by the City Centre Growth Zone money, is also available for businesses looking to invest in the targeted streets within the City Centre's retail core. These are streets with high levels of longer-term vacancies and areas affected by relocations to the Broadway Shopping Centre. The funding is targeted at bringing empty units back into commercial use in the following locations –

- Darley Street
- Kirkgate
- Rawson Place
- Rawson Square
- Ivegate

Incentives comprise a package of capital grant funding to assist with property improvements and a rate rebate to help de-risk the early stages of the business's trading.

There is also a small team of Business Advisors able to provide one to one support to companies looking to locate or expand their businesses within the Growth Zone.

#### 9. **Councillor Swallow**

Please would the portfolio holder give an update on the work to promote Child Sexual Exploitation (CSE) awareness to parents and young people across the Bradford district and how is she monitoring the effectiveness of all the work being done across the district?

#### **Answer**

As Council Leader I take this issue extremely seriously. It's vital that we have a robust, district-wide approach to CSE, including the way in which we spread awareness.

The co-ordination and leadership of the District's response to CSE is the responsibility of the Bradford Safeguarding Children's Board (BSCB), which is independently chaired by David Niven and which the portfolio holder is a member of. The Board has a CSE Sub Group which is chaired by Superintendent Vince Firth from West Yorkshire Police, and this group takes responsibility for monitoring the work done in this area. The group includes senior officers from the Council (including legal and licensing as well as social care), health, the police and the voluntary and community sector (VCS). A nine point plan has been developed as a partnership response to tackling CSE in Bradford and one of the nine points is about raising awareness with young people and parents. The CSE sub group seeks assurance from partners that work is being undertaken in line with the nine point plan, which was agreed by the Council Executive in September 2015.

There are a range of school-based preventative resources that are being used across all phases of education and in Pupil Referral Units in Bradford. Examples include Educative Drama and associated resources. The play "Somebody's Sister, Somebody's Daughter" has toured around secondary schools in the Bradford District and some community settings. This was funded by Bradford Council and commissioned by BSCB.

- This has been seen by more than 6,200 people.
- All students who saw the play received pre and post performance lessons using materials specially prepared for the tour.
- Bradford Youth Service worked with young people and the theatre company to produce attractive information materials and resources for teachers and young people to use in other settings.
- Surveys of the students both pre and post performance showed significantly raised awareness of the risks of grooming both online and in daily life.
- Students demonstrated a significantly increased awareness in how to access help if they have a concern for themselves or a friend.
- Each performance of the play was attended by colleagues from a range of statutory and voluntary sector organisations that were available to give local information and offer support to young people affected by the performance.
- 12 young people are now known to services as, on the day of a performance, they sought and received specific services in relation to CSE.

A new play "Mr Shapeshifter" has been written with input from professionals from Bradford and other areas. Funding for this is provided by the Office of the Police and Crime Commissioner and will cover 8 performances.

- This is aimed at primary school children in transition to secondary school.
- It has been piloted in Bradford Primary Schools and a tour is currently being organised to take place in the summer term and Christmas term.



In addition there has been awareness raising work done by the CSE Hub and also the BLAST project working in particular with boys in schools. Within Bradford/Keighley there is significant awareness raising across the district to both professionals, parents, children and members of the public.

The VCS continue to promote awareness of CSE across the District, an example of which is the work being done by the 'Hand in Hand' project in schools and with GPs in Keighley and Craven.

### **Supplementary Question**

Well I do welcome the answer and I know that I along with other members of Council have undergone all sorts of training as a Councillor. I am concerned for the parents across our district. I wonder if you can answer some of my concerns about that, the impact of CSE? Many parents might only become aware of the impact of CSE if sadly their child is involved in some horrific way and as in many things we all think it happens to somebody else. So I would ask you please if you could describe what support there is for parents and families to be aware of the potential signs before their children are affected and also support for victims and their families and also have a second supplementary if I am allowed? I have not read the rules, is that possible? Just a small story – I arrived home in Bradford Interchange last Thursday evening to witness a scene which could almost be described as something akin to Fagin in Oliver who was an older gentleman.

### **Lord Mayor**

Sorry I think I must stop you. You are only really allowed one supplementary.

### **Councillor Swallow**

I should have worded it slightly differently but what I will say as part of that is what other support is there for parents and for the children and young people in Bradford that are subject to other forms of exploitation such as drug dealing which I witnessed as well as sexual exploitation?

### **Councillor Val Slater**

Thank you. I might take the whole of the rest of the question time to answer that. I welcome that question. I think it is a really good point. We have spent a lot of time working with the professionals and with Members and you will see there is something coming shortly that requires us to make training and understanding mandatory. I think it is one of the things for all of us to understand what CSE is, how it applies to vulnerable people and work with our constituents to raise that awareness, to challenge and to evaluate it but particularly I am concerned about getting the message out to parents and I have been speaking to the Director and the Chair of both Adults and Children Safeguarding Board about safeguarding week because what I have noticed in the past it seems very much professionals talking to professionals and I think we should be using that as a vehicle to get out there and talk to parents. It should not only be officers that are doing that and I have asked Labour Group if they are prepared to volunteer to join in and be part of that conversation. So I am waiting to progress that. I think that is the best way, all of us living up to our responsibility to pass that message on. I just wanted also to mention the new education hub and we had a report at Children's Trust Board yesterday and Jonathan Pickles a lot of you will know, is part of the hub and one of the things that they are looking at, it is not just tracking children that are missing from education or missing altogether, they have been doing a project on cyber safety and I think that is one of the issues that people have raised that is not always obvious on exploitation and they have been out to 120 primary schools delivering sessions on how to be safe on IT and

what to look out for there and I think they intend to roll it out to the secondary schools and to parents. I think the bit about drug taking is probably more of an issue for my colleague Councillor Jabar.

**10. Councillor Mike Pollard**

Could the Leader of the Council confirm the number of enforcement actions which are currently pending with the Legal Department, broken down into two key areas, i.e. breaches of Planning and of Environmental/Health regulations?

**Answer**

Councillor Pollard has clarified that in addition to planning enforcement, he is seeking information in relation to environmental health, fly tipping and other environmental offences, and housing offences.

The numbers are as follows:

Environmental Health 16  
Fly tipping and other environmental offences 15  
Housing 13  
Planning 23

Please note these numbers can change rapidly, as matters are commenced and concluded. These are prosecution cases. Legal Services do not deal with enforcement action other than prosecutions, except in the case of planning notices, details of which have been provided below.

Legal Services hold the following records in relation to planning enforcement notices. The figures below are for the last 12 months, and for the last quarter to 30 June 2016.

**Period 1/7/2015 - 30/6/2016**

New Enforcement files opened - 151  
Enforcement Notices - 138  
Planning Contravention Notices - 5  
Breach of Condition Notices - 8

Notices issued:

Enforcement Notices - 114  
Planning Contravention Notices - 3  
Breach of Condition Notices - 9

In addition we issued 2 Section 215 Notices (untidy land notices).

It is important to note that some of the notices issued during the period will relate to files received prior to 1/7/2015 and some files received during this period will not yet have had notices issued. There are also instances where no notice is issued at all because the matter is resolved at an early stage - some people actually rectify the breach on receipt of the initial letter from Legal Services.

**Period 1/4/2016 - 30/0/2016**

New Enforcement files opened – 33, as follows:  
Enforcement Notices - 27  
Planning Contravention Notice - 2

Breach of Condition Notices - 4

Notices issued:

Enforcement Notices - 32

Planning Contravention Notices - 2

Breach of Condition Notices - 4

### **Supplementary Question**

I have been kindly supplied with details of planning enforcement files opened and notices issued in the period 1 July 2015 to 30 June 2016. I would like to know how many of those files have been closed and marked as resolved?

### **Councillor Ross-Shaw**

I will get those figures.

### **11. Councillor Dunbar**

What is the Council's policy on integration and support for EU migrants?

#### **Answer**

Bradford is a city and district which is rightly and proudly described as being built on immigration. From the 19<sup>th</sup> century onwards Bradford's wealth was built on the contribution of migrants, from across the UK and the world, many of whom brought their industrial and commercial innovation with them. Over 85 languages are now spoken across the district.

Support is provided to EU and international migrants coming to Bradford. We work with some of our smaller communities who have not yet become well established within the District to produce 'Community of Interest Plans' providing them with a voice and influence within the District's governance structures and a conduit in to the Council, and partner organisations such as the NHS, to help respond to questions and enquiries about access to services.

From an educational perspective the Council supports families originally from Central and Eastern Europe by working with a range of statutory and voluntary agencies to ensure their children/young people are accessing education as quickly as possible following their arrival in the District. When families are attending local settings/schools their children are learning English, parents are meeting parents from other communities and the family has access to the range of services available on offer and this makes integration more likely.

The Council makes settings/schools aware of the complex factors which have an impact on the education of children and young people from families originally from Central and Eastern Europe to make educational success more likely. It has recently commissioned six settings/schools to act as New to English Centres of Good Practice to ensure that new to English pupils make accelerated progress and close the gap with their peers, an outcome which is in everyone's best interests. There are good and outstanding schools in this district making superb levels of progress with children who are new to English.

### **12. Councillor Fear**

To ask the Portfolio Holder for Regeneration, Planning and Transport - Given the Council has announced the Private Sector Lettings Scheme, a scheme to allow private rented

accommodation to be let through the Council's Housing Options Team, what measures are in place to ensure that the homes being let are of a suitable standard?

**Answer**

The Council's Private Sector Lettings Scheme (PSLS) has been established to provide a wider choice of good quality accommodation options for customers of the Housing Options service. In order to be accepted onto the scheme, properties must not present any health and safety hazards and must be of an acceptable let-able standard. We ensure this by the Council's Housing Standards team visiting and inspecting every property before we agree to accept it. We also ensure that valid gas and electrical certificates are in place at the start of the tenancy. For licence-able Houses in Multiple Occupation (HMO), we ensure that the appropriate HMO licence is in place before accepting onto the scheme. With these measures in place, we are confident that the PSLS scheme only offers customers homes of an acceptable standard of safety and quality.

**Supplementary Question**

Thank you for the Portfolio Holder for the answer. I just want to ask whether the visits by the Housing Standards team come out of their usual budget thus limiting their ability to pursue less than co-operative landlords who are not taking part in the scheme?

**Councillor Val Slater**

I think the answer to that is yes it does come out of their normal budget but it is part of their ongoing work and since the Homeless and Housing Option teams have come back in to work directly in the same section in Regeneration. It is now a case of sharing those resources but resources on this are stretched but I think this whole process is a win-win. It is a win for private landlords but it is also a win for people that are urgently in need of accommodation and it is about the best way we can deliver our resources in housing and tackling a number of the issues and crisis in housing that we have got across the district. It is a balancing act always.

**13. Councillor Berry**

Can the Leader outline what steps are being made to improve air quality in key areas of Bradford where growing numbers of children face breathing in high levels of micro particulates?

**Answer**

Since 1997 the Council has been tasked with a statutory duty to review and assess air quality. This function is carried out by Environmental Health Services located within Public Health. Bradford Council has a robust air quality monitoring network, and through a data sharing agreement, and partnership working with Born In Bradford (BiB), the Council's monitoring and expertise form an essential part of the largest health and air quality study currently ongoing in the world. Through joint working with health professionals (in the NHS, Public Health England, and academia) the Council understands the negative health impact of air quality on our population. Research at BiB and elsewhere has shown that air pollution doesn't just make us cough, it also causes premature death, respiratory problems such as COPD and the development of asthma in children, heart attacks and strokes, cancer, low birth weight and pre-term birth and developmental problems in children and reduced IQ in affected populations. It is acknowledged by the Council that these impacts are significant and are the cause of an estimated 222 early deaths and a health cost of ~£157m each year in the City and that there are areas of the City are failing to meet the legal Air Quality Standards.

In order to tackle this significant problem Bradford Council has developed a comprehensive strategy to look at all options available to improve air quality via the adoption of the Bradford Low Emission Strategy (LES) in 2013 (<https://www.bradford.gov.uk/media/1385/bradfordlowemissionstrategy2013.pdf>); this document builds on the Air Quality Action Plan (2006) and the Air Quality Strategy (2011) and is currently being updated. Some of the key elements of the Bradford LES are;

- In 2013 Bradford became one of the first Local Authorities in the UK to change planning policy to improve air quality, since then every relevant planning application includes conditions to improve air quality such as electric vehicle charging points for all properties, emission standards for commercial fleets and site specific mitigation for the larger schemes.
- Setting emission standards for commercial bus fleets in the city in partnership with WYCA and operators
- Attracting funding to improve air quality such as the £400,000 bus retrofit scheme which has successfully reduced emissions by >90% on 25 City buses
- A partnership with Public Health England and local Universities to raise awareness of the health effects of air pollution and the benefits of driving cleaner vehicles and using vehicles less  
(<http://www.thetelegraphandargus.co.uk/news/14162794. Ditch the diesels drive rs urged in campaign to improve city s air quality/>)
- Bradford Council looks to lead by example and fleet procurement incorporate the whole life costs of vehicles and opportunities to use low emission vehicles. The fleet will be ~80% at the 'euro6' standard or better by 2020 and the number of low emission vehicles such as hybrid, electric and possibly gas will increase
- Bradford Procurement policy is being upgraded to include air quality in procurement decisions via implementation of the Social Values Act (2012)
- Bradford is leading on partnership work across West Yorkshire to align the local authorities through the development of a West Yorkshire Low Emissions Strategy. This work is supported by Defra funding resulting from a joint WY bid developed and managed by Bradford.
- Bradford, in partnership with the other local authorities, WYCA and BiB are leading on a WY research project looking at behaviour change in relation to the school journey and how policy change can be implemented to reduce emissions.
- Work is ongoing with local business, and other stakeholders to reduce emissions in partnership through schemes such as Ecostars (a fleet recognition scheme which will be implemented in 2016), joint bids for funding, information sharing and policy change.
- Bradford Council is partner to the £50m Betterstart project which will reduce exposure to air pollution through creating a 'Better Place'. The Council was key to the development of this area of work as part of the initiative.

A Bradford Low Emission Zone feasibility study was reported to the HWBB in November 2014 (<https://www.bradford.gov.uk/media/1384/reportofthelezfeasibilitystudy.pdf>), the study quantified the improvements in health that could be achieved by making changes to the vehicle fleets in the City, it also demonstrated that air quality affects the deprived most and adds to health inequalities. The HWBB resolved to support further work to achieve the reductions in emissions needed and improve health across the City.

**14. Councillor Carmody**

Can the Leader of the Council confirm that she believes that when new housing estates are being approved for planning, the council is both receiving and effectively utilising developer contributions for the provision of additional school places?

**Answer**

In the case of all major planning applications for new housing development in the district consultation takes place at the early stages to determine if local schools have already reached capacity within the catchment area. Where schools are full or are close to capacity a Section 106 contribution from developers is sought with the money to be spent on additional school infrastructure and individual schools are identified for expansion in accordance with a Council wide planned schools expansion programme.

All Section 106 contributions are effectively monitored and developers are sent invoices immediately after set trigger points in Section 106 Agreements are reached. There are no current instances of developers not making the required education contributions as set out in S106 Agreements. When money is received it is monitored to ensure it is spent only in conjunction with the intended school expansion programme. Bi-annually the Council's Regulatory and Appeals Committee receive a detailed report setting out all S106 contributions received including where the money is derived from.

The Section 106 contributions are an important part of funding extra school places in individual schools and they are used in conjunction with Basic Need funding received from the Department of Education. The Council is facing a significant growth in secondary pupil numbers in the coming years and the s106 money together with the £23.8m Basic Need funding for the Council which was announced in April 2016 will be key to ensuring that places are provided where required. The £23.8m Basic Need funding was the largest Basic Need funding allocation ever received by the Council and came about as a result of extensive lobbying from officers, members and District MPs.

**15. Councillor Warburton**

What has been the overall take-up of the brown bin garden waste scheme? Since the extension of the deadline how many more have taken up the scheme?

**Answer**

At the close of business on Monday 4<sup>th</sup> July 2016, **32,191** residents had signed up and paid for the garden waste service. This is 2,191 above the target.

The deadline was extended from May 15<sup>th</sup> to May 31<sup>st</sup> and during that period **4,569** residents signed up and paid. Since the deadline ended and the new service commenced on the June 1<sup>st</sup>, an additional **2,355** residents have signed up and paid for the service.

**16. Councillor Berry**

Does the portfolio holder agree that parents should have a serious say in the future of their child's school, including the right to have parent governors?

**Answer**

The Portfolio Holder strongly supports the right and entitlement of parents (and carers) to have opportunities for structured input into the future of their child's school. The Portfolio Holder is also supportive of parental representation on school governing boards, either as

a formally recognised stakeholder or by other means e.g. appointment by virtue of their skills or experience to governing boards.

It is the intention of the Department for Education (DfE) to remove automatic parental representation on school governing boards in favour of professionals with the right skills. There is understandable concern that this will reduce or remove parental influence in the running of schools.

Until now, places have been reserved for elected parents on school governing boards, but under plans outlined by education secretary Nicky Morgan in the White Paper 'Educational Excellence Everywhere' it is likely that those roles will be abolished.

The new emphasis will be on the skills – for example in business or finance – that an individual brings to a governing board, rather than as a stakeholder e.g. a parent with children in the school.

There is concern that the voices of parents (and the local community) may be silenced and democratic accountability in schools threatened.

The National Governors' Association (NGA) has called on the government to keep parents on boards arguing that recruiting a small number of board members from certain stakeholder groups and having a skilled board are not mutually exclusive.

To replace parent governors, the DfE is proposing a new online 'parent portal' with information on the key things a parent needs to know about their child's education.

Education Secretary Nicky Morgan said: "This portal will provide parents with everything they need to understand their children's education."

We know from our outstanding schools in the district that the very best schools encourage the active involvement of parents and carers in their child's education and in the life of the school. Parental involvement ultimately leads to better results.

**17. Councillor Davies**

Could the Portfolio Holder for Education, Employment and Skills confirm whether there will be an update on the Education Covenant?

**Answer**

An update on the progress of the Education Covenant will come to full Council in December 2016.

**18. Councillor Berry**

In the light of increased pressures on school budgets from national cuts, what steps are being made to ensure that children who have additional needs or face family and other problems are not unduly excluded and are actively supported by schools?

**Answer**

School budgets will face even greater pressures when the government's new funding formula comes in. The Department for Education has made it clear vulnerable learners will still be the responsibility of the local authority so we need to continue to ensure we work effectively with all schools and ensure the best possible provision for children with additional needs.

Our Secondary Achievement Officer has been providing targeted challenge and support this year for our schools that need it most. That work has focused on improving Special Educational Needs provision, as well as other key issues of improving pupil attendance and behaviour policies, and its successes have been noted including by Ofsted. Best practice from the attendance work has been shared between headteachers via the schools partnerships.

We've recently strengthened this area with the appointment of a Strategic Manager for SEND and Behaviour. This will ensure that the strategy and work commenced in this area will be continued so that all of our schools can improve policy and provision and that the exclusion of vulnerable pupils is reduced.

The Strategic Manager alongside the behaviour support services will work across mainstream, with the Pupil Referral Units (PRUs), Behaviour and Attendance Collaboratives (BACs), special schools and with alternative providers across Bradford to ensure that universal provision for all pupils is of the highest quality and that where additional and different provision is required for pupils on a short term and on a longer term basis that this is also at least good and that the outcomes for this group improve significantly over time.

Opportunities for more jointly commissioned, collaborative work with health and social care will be identified and exploited to ensure that proactive and preventative work can be developed with schools, pupils and their families. In Primary Schools the Achievement Officers are kept informed by the Behaviour and Attendance Team of any exclusions or attendance that causes them concerns. The Achievement Officer will raise this with the headteacher concerned and ensure that appropriate rules and regulations are being followed.

Where necessary round table discussions involving appropriate agencies or bodies - e.g. Achievement Service, Behaviour Support, Educational Psychologists, SENCo, headteachers - are held and solutions discussed and agreed upon. Primary school reviews include scrutiny of the school's safeguarding procedures and their attendance data and the impact of the actions taken by the school to improve attendance.

#### **19. Councillor Greenwood**

Please can the portfolio holder explain what actions he is taking to encourage or support the owners of empty business premises across the district to get them back into use?

#### **Answer**

After experiencing success with the City Centre scheme, the council is now looking to introduce incentive schemes district-wide.

Within the City Centre, businesses are currently being incentivised to bring vacant properties back into use through the offer of Business Rate Rebates. This allows business to recover up to their full annual rates bill, subject to the creation of new and additional jobs.

Within the City Centre's designated "Priority Streets" area businesses bringing vacant properties into commercial use can apply for assistance not only with business rates but also with capital grants to support property improvement works.



Work is being undertaken to promote available units to potential end users more widely using retail industry expertise.

Planning, Transportation & Highways are submitting a bid to the Heritage Lottery Fund for a Townscape Heritage Initiative for a designated area around the top end of the City Centre. This follows a successful first phase of the scheme delivered in Keighley, and will assist owners of listed buildings to restore them and in some cases bring them back into use.

In December last year the Council executive approved the introduction of Discretionary rate relief schemes to support new large scale developments as well as bringing empty properties back into use district wide.

The three schemes being developed include:

- District wide incentive to support significant Inward Investment in a new-build development (minimum of 20 new jobs) - 100% relief for up to three years
- District wide incentive to encourage bringing empty listed buildings back into active commercial use (vacant for minimum of 12 months) - Relief offered on a sliding scale over a three year period.
- Scheme to support vacant properties being brought back into use within the designated Town Centre planning boundaries for Shipley, Ilkley, Keighley or Bingley (one year relief based on £16k per new job created for previously unemployed residents).

This scheme will shortly go out for public consultation and is expected to launch before the end of the year.

**20. Councillor Nicola Pollard**

To the Portfolio holder for Health and Wellbeing - Now that residents of the district are paying a 2% precept for social care can the portfolio holder detail how these funds have been allocated?

**Answer**

The monies collected through the 2% precept have in their entirety been allocated to funding adult social care. The monies are a contribution towards the increased costs of social care, in part arising out of the changes to the national minimum wage. In total the social care precept in 2016/17 will raise approximately £3m. To put this in context the gross spend on Adult Social Care for 2016/17 will be in excess of £150m and accounts for nearly one third of the Council's net budget. The February 2016 budget papers illustrated that the Council had a financial gap to address of close to £100m by 2021/22. The Government has introduced the social care precept for local authorities as it recognises the pressures faced from spiralling adult social care costs. Even with the social care precept the Council put an extra £1.5m into adult social care to recognise the demographic pressures on the budgets.

**21. Councillor Dunbar**

Does the Leader of the Council agree that the Tory Government proposal to sell off the land registry, a self-funding public service which returned £120m to the Treasury in the last year alone, is not in the public interest and in fact will decrease transparency in property ownership?

**Answer**

I share the questioner's concern about the planned sale. It sounds like a short-term decision to realise a sale without thinking about the long-term availability of the service to consumers. I know the Business Secretary under the last Government, Vince Cable, stepped into halt the sale but with the brakes taken off, it is now going ahead. My biggest concern would be the danger of higher fees which could then make the service inaccessible to residents of average income. I will raise the issue in my briefings with our district's MPs.

**22. Councillor Pennington**

Will the Leader of the Council please clarify what repayments have been made against the £200,000 commercial loan, personally guaranteed by Omar Khan, whilst he was at the helm of Bradford Bulls?

**Answer**

I can assure you that regular repayments are continuing to be made against the loan to OK Bulls Limited according to a repayment plan.

However, the individual has not consented to the disclosure of the amount and terms of the loan, the amount that has been paid to date or the amount of any outstanding payments due to be made to the Council. Failure to take this lack of consent into account would breach data protection principles.

The Information Commissioner's Office has reviewed the position and has confirmed the Council's obligations in this regard.

**Supplementary Question**

Easier to plait fog I think then get an answer on this one. I am not concerned at all with the individual. I am concerned with the fact it is public money and I want to know the Council's exact financial position on this loan?

**Councillor Hinchcliffe**

Councillor Pennington I think the answer is very clear that actually we have consulted with Information Commissioner and we cannot give that information because it is subject to data protection legislation so I can only reiterate the answer I am afraid. Thank you very much.

**23. Councillor Love**

Can the Portfolio Holder for Health and Wellbeing please give us an update on the situation regarding the former Neville Grange Residential Home in Saltaire?

**Answer**

There is no confirmed plan for the site with all options still to be considered. We will keep local councillors informed.

**Supplementary Question**

Given that it is considerably more than two years since the previous Neville Grange Resource Centre was demolished and the other buildings around it demolished, I am a little surprised that the answer I have got said there is no confirmed plan "with all options still to be considered." We were promised a good facility, the sort of accommodation that

the district desperately needs. Can I ask when will we be likely to get some movement on this scheme?

**Councillor Val Slater**

Thank you Councillor. You know nobody regrets more than I do that we were not able to progress with that extra care facility that was planned on that site. It was in partnership with Incommunities and unfortunately Incommunities withdrew from that partnership. That was a difficult period. There are a number of options being considered as the answer says. We have moved on. We have been on a journey about the need for particular places. There have been lots of changes, for instance some of our private homes were found inadequate by QCC but we have been working with those and a number of them are now coming back into compliance so it is an ever changing picture about the actual need for bed spaces and where exactly those bed spaces are. So we are continuing to consider all options for that site and as soon as we are able to come up with some concrete options then you and your ward colleagues will be one of the first to know.

**24. Councillor Davies**

Could the Portfolio Holder for Education, Employment and Skills inform members of the amount of the overspend on the children’s centre reorganisation and advise as to whether the process should be considered a success?

**Answer**

Children Services had a budget of £10.3m in relation to Children Centres services in 2014-15. This budget was reduced by £2.98m in 2015-16 and a further £0.403m in 2016-17 as part of agreed budget savings. In 2015-16, there was a £0.2m shortfall in budgeted saving due to the delay in external procurement. We are currently forecasting to deliver the full saving in 2016-17.

**Supplementary Question**

You have answered the first part of the question but not the second. I just wondered if you could answer that please.

**Councillor Imran Khan**

Obviously it is a yes. I think in the circumstances I think we did a pretty good job.

**25. Councillor Riaz Ahmed**

To ask the Portfolio Holder for Environment, Sport and Culture - How many littering fines were issued by Council Wardens, per ward, in the whole of 2015?

**Answer**

Littering Fixed Penalty Notices served by Wardens per Ward for 2015 are as follows:

<b>Ward</b>	<b>No. of Fixed Penalty Notices</b>
City	35
Keighley Central	11
ShIPLEY	2
Bowling & Barkerend	1
Wharfedale	1
Idle & Thackley	1
<b>TOTAL</b>	<b>51</b>

The numbers of FPNs for City and Keighley Central include Bradford City Centre and Keighley Town Centre. Numbers of fines issued in these areas are relatively high due to high footfall. Also, litter enforcement training is undertaken in Bradford City Centre as the incidents of littering tend to be higher than elsewhere. Littering offences are sometimes difficult to witness as people tend not to drop litter in front of Wardens. However, Wardens have been taking an educative approach towards litter dropping by speaking with businesses that tend to generate a lot of litter. Anti-litter posters have been given to shops and business owners have been asked to talk to customers asking them to use litter bins. Shopkeepers are also being asked to work with the Council and pick up litter from outside their shop fronts. If businesses fail to encourage their customers to comply and if businesses do not pick up litter at agreed times of the day they will be prosecuted.

**26. Councillor Heseltine**

In light of the numerous derelict buildings throughout Bradford District, such as Station Masters House and Priesthorpe Annex in Bingley, can the Portfolio Holder for Housing and Planning inform members of the number of Town & Country Planning Act (1990), Section 215 notices (which have proved very effective for other councils) which have been served within the Bradford District?

**Answer**

The number of Section 215 Notices issued since 1 January 2010 totals 19 this follows 78 investigations. In the last twelve months 30 June 2015 – 1 July 2016 the department has issued 2 such notices.

**Supplementary Question**

Would the Leader agree with me that a robust and concerted effort is required as three notices per year when we have so many buildings blighting our communities could be seen and is an inadequate response to the problem?

**Councillor Hinchcliffe**

Councillor Heseltine I understand your local concerns but we have to work within the remits of the law and the legislation set out I am afraid so officers push as much as they can but the legislation does not always allow them to complete so I am sure you can have a more detailed conversation with officers on that if there are any particular concerns you have and any help you can give us with Tory Governments to unblock some of that legislation. Thank you.

**27. Councillor Ellis**

Could the Leader of the Council confirm, that it is upholding all of its responsibilities as a signatory of the Armed Forces Covenant and specifically in relation to the consistent encouragement of all suppliers and tenderers to the Council, to themselves sign up to the covenant and abide by its principles?

**Answer**

The Council and its partners in signing the Community Covenant, promised to:

- Encourage local communities to support the armed forces community in their areas and to nurture public understanding and awareness among the public of issues affecting the armed forces community
- Recognise and remember the sacrifices faced by the armed forces community

- Encourage activities which help to integrate the armed forces community into local life
- Encourage the armed forces community to help and support the wider community, whether through participation in events and joint projects, or other forms of engagement
- Ensure the armed forces community do not face disadvantage compared to other citizens in the provision of public and commercial services
- Give special consideration in appropriate cases, especially for those who have given most such as the injured and the bereaved.

The Bradford District Armed Forces Community Covenant Action Plan 2015-17 describes actions that need to be taken to meet the promises made. The plan was developed following workshops with stakeholders, including ex-forces and currently serving personnel. Implementation of the plan is monitored by the Partnership and also reported on at least annually to the Council's Overview and Scrutiny Committee. Reports are available on the Council's website as are web pages that describe the support available to the local armed forces community.

In particular the Council and its partners have:

- Changed the housing allocation policy to give more priority to service leavers seeking social housing in the district.
- Supported the local Gurkha community to integrate into their local neighbourhoods and link into community and voluntary activities and groups
- Worked with and maintained contact with groups across the district who have run projects to support the integration of the armed forces into civilian life, promoted respect and understanding between the armed forces and civilian communities.
- Worked with and advised services, such as Adult and Community Services, about priority criteria for armed forces community members accessing services and service provision to this community.
- Provided Armed Forces awareness sessions for Council and Partners' staff.
- Dealt with specific enquiries from individuals from the armed forces community to help them access the services they need.
- Provided at no charge space for the Royal British Legion to provide drop in sessions at City Hall and Airedale Hospital
- Provided at no charge rooms at City Hall for the Royal British Legion Bradford Central Branch meetings
- Promoted and attended local armed forces commemorative, remembrance and celebratory events – Yomp to the Somme, services to install local VC winners commemorative stones, Pals 100 years commemorative service, Keighley and Bradford Armed Forces Day events, conferring Freedom of the City on local regiments, inviting veterans to an annual Veterans Lunch at City Hall.
- Offered work placement opportunities within the Council to ex-forces personnel
- Offered the Armed Forces Employment Team the opportunity to provide stands in our workplaces to encourage staff to join the Reserve Forces.

Whilst the Armed Forces Covenant was recently re-branded by the Ministry of Defence our pledge remains the same.

In relation to the consistent encouragement of all suppliers and tenderers to the Council, to themselves sign up to the covenant and abide by its principles

The Council and our local Armed Forces Community Covenant Partnership have to date promoted the Armed Forces Corporate Covenant at business, armed forces and other events across the district. We will continue to do so.

The Council's Armed Forces Champion, Cllr Alex Ross-Shaw, has written to the editor of the Telegraph and Argus about the Armed Forces Covenant, inviting the newspaper to sign a Corporate Covenant and offering to work with the paper to promote the Covenant through its pages.

On Armed Forces Day 25 June 2016 the Rt Hon Matt Hancock Minister for the Cabinet Office and Paymaster General launched guidance from the Crown Commercial Service to support government and non-government bodies to use their procurement activities to raise awareness of the Armed Forces Covenant with their suppliers, and encourage them to become signatories to the covenant.

Colleagues in the Council's commissioning and procurement services are aware of this new guidance and are currently considering its adoption.

As part of our Covenant Pledge, we will ensure that partners are aware of this guidance.

**28. Councillor Townend**

Could the Portfolio Holder for Regeneration, Planning and Transportation, explain how and why there has been such a huge delay between the authorising (29<sup>th</sup> April) of and the issuing of an enforcement notice for the Baildon Moor reservoir site, with 2 months on and it still not issued?

**Answer**

We can advise that Enforcement Action was authorised on 29 April with the file being sent to Legal Services. There was a statutory requirement to issue a section 330 notice (notice of ownership) allowing the recipient 21 days in which to respond. , This document was sent on the 13 May, and this document was returned within the statutory 21 days.

Whilst awaiting this response and since its return officers from Planning have been working to prepare a draft levels plan that is required for the service of the notice. The preparation of this plan has involved numerous visits to the site and the development of a detailed land survey plan.

Therefore we can advise that in these circumstances there has not been a 'Huge Delay' in the Enforcement process. The Draft Enforcement Notice was approved by The Planning Manager on Thursday 7 July and the papers have been sent to Legal Services. It is intended that the Notice will be served within the next two weeks.

**Supplementary Question**

Can I have an assurance from the portfolio holder that notice will definitely be served as opposed to intention within the next two weeks?

**Councillor Ross-Shaw**

We have no intention of not serving a notice but obviously if something happens I am not going to give you that cast iron guarantee but we have got every intention of serving a notice within the next weeks.

**29. Councillor Ward**

To ask the Portfolio Holder for Education, Employment and Skills - How many children and young people per ward are currently in a secondary school which is either in special measures or requiring improvement?

**Answer**

We currently are not able to report pupils by the ward where they live as we report the ward of the school they attend.

We do hold postcode information at pupil level, therefore it is possible to calculate this information, however it is likely to take some time to complete as it is a substantial piece of work at the busiest time of the academic year.

A briefing paper will be provided to all Members when this is completed.

**30. Councillor Davies**

As there have been a number of incidences recently, of Baildon Library having had to close early due to staff sickness and the absence of cover available, causing inconvenience to customers, could the Portfolio Holder for Environment, Sport & Culture advise members of any plans to improve the system for providing emergency staff to work evenings?

**Answer**

Any library closure throughout the district is not taken lightly and is a last resort.

Unfortunately we have lost 2 members of staff at Baildon library and several others throughout the service leaving vacancies which has created a high demand on our casual and current members of staff.

We have sent a memo out to all staff asking if they would like to work extra hours or overtime to help cover the shortfall. Our Team Leaders are constantly communicating and working together to provide each others branches with cover if any available.

**Supplementary Question**

I just wondered if there had been any response to the memo since a memo has been sent about working extra hours?

**Councillor Ferriby**

Thank you Councillor Davies. I will find that information for you but I do know that officers are speaking with staff about cover and additional cover when people are off sick. I will actually see if there has been a response.

**31. Councillor Riaz**

Could the Leader of the Council provide figures detailing the proportion of postal and proxy votes issued per ward, in this year's local elections?

**Answer**

The elections held on Thursday 5<sup>th</sup> May 2016 were combined elections for the District, Bingley Town Council and the Police and Crime Commissioner.

The breakdown of the total number of postal votes and proxy votes issued for the District election for each ward, including the percentage total, is as follows;

<b>WARD</b>	<b>ELECTORATE</b>	<b>POSTAL VOTES ISSUED</b>	<b>PROXY VOTES ISSUED</b>	<b>TOTAL OF POSTAL &amp; PROXY VOTES ISSUED</b>	<b>PERCENTAGE OF POSTAL &amp; PROXY VOTES FOR THE WARD</b>
Baildon	11,778	2,263	6	2,269	19.26
Bingley	14,008	2,398	15	2,413	17.22
Bingley Rural	13,790	2,297	12	2,309	16.74
Bolton & Undercliffe	10,994	1,835	7	1,842	16.75
Bowling & Barkerend	11,558	2,163	12	2,175	18.81
Bradford Moor	11,436	1,908	24	1,932	16.89
City	10,820	1,782	22	1,804	16.67
Clayton & Fairweather Green	10,790	1,395	3	1,398	12.95
Craven	13,036	2,514	3	2,517	19.30
Eccleshill	11,661	1,740	7	1,747	14.98
Great Horton	10,442	1,520	10	1,530	14.65
Heaton	10,956	1,834	22	1,856	16.94
Idle & Thackley	12,075	2,177	7	2,184	18.08
Ilkley	11,799	2,774	15	2,789	23.63
Keighley Central	11,090	2,700	91	2,791	25.16
Keighley East	11,734	2,172	13	2,185	18.62
Keighley West	10,985	1,648	11	1,659	15.10
Little Horton	10,786	1,631	10	1,641	15.21
Manningham	10,689	1,603	23	1,626	15.21
Queensbury	11,950	1,750	13	1,763	14.75
Royds	11,694	1,419	2	1,421	12.15
Shipley	11,140	1,744	25	1,769	15.88
Thornton & Allerton	11,624	1,927	14	1,941	16.69
Toller	11,382	2,434	39	2,473	21.72
Tong	11,150	1,493	3	1,496	13.41
Wharfedale	9,349	1,715	10	1,725	18.45
Wibsey	10,315	1,380	1	1,381	13.38
Windhill & Wrose	10,976	1,787	9	1,796	16.36
Worth Valley	10,733	1,711	10	1,721	16.03
Wyke	10,166	1,449	4	1,453	14.29
<b>TOTALS</b>	<b>340,906</b>	<b>57,163</b>	<b>443</b>	<b>57,606</b>	<b>16.89</b>



**32. Councillor Jeanette Sunderland**

To ask the Leader of Council - How many children in public care have been housed in bed and breakfast accommodation for each of the last 12 months?

**Answer**

We have not placed any children in public care in Bed and Breakfast accommodation in the last 12 months.

**Supplementary Question**

Can you tell me where they have been housed on a temporary basis then? Thank you.

**Councillor Val Slater**

Well I cannot give you chapter and verse of each individual if there are but we do have a system of supported accommodation that we work with particularly with children in public care when we have got to move them on but I can assure you it has not been in bed and breakfast. But if you want individual answers then I can answer you outside this meeting if you have got any actual particulars that you want following up.

**33. Councillor Davies**

Could the Portfolio Holder for Education, Employment and Skills confirm the percentage of in year school applications were processed within the 20 day target?

**Answer**

The current database used does not allow us to measure the number of school days taken to deal with an in-year transfer request due to a Capita upgrade from v3 to v4.

We aim to deal with applications within 20 school days. We are aware that some applications take a few days whilst others are over this time period. The Team deal with 6-7000 in-year transfers at the same time as the 15000 reception and Yr7 allocations and the 2000 appeal hearings and are always conscious of delays that affect In-year applications whilst they are meeting their statutory deadlines.

We currently have an ongoing IT project within the Team and one of the outcomes will allow us to measure this as a KPI.

As staff are funded from the dedicated schools grant, which has been frozen by the Government for some time, we will have to consider the impact of the new funding formula and its impact on the Team's current funding before any additional staffing can be considered.

**Supplementary Question**

Thank you for the answer. I just wondered the ongoing IT project when that is likely to be completed please?

**Councillor Imran Khan**

I have no idea but I will come back to you on that.

**34. Councillor Whiteley**

Could the Portfolio Holder for Environment, Sport & Culture confirm that the vacant Warden position in Wharfedale will be replaced and can members be provided with any indication as to when this might take place?

**Answer**

The new Shipley Warden Team Leader will cover the Wharfedale Ward when he starts in August 2016. This post has been vacant for 2 months and during this period it has been covered by Council Wardens on bikes particularly at weekends and evenings. We have recently recruited to 13 Council Warden posts and most of these Wardens have started and are currently being trained.

**35. Councillor Stelling**

To ask the Portfolio Holder for Regeneration, Planning & Transport - In the last 12 months how many storm drains and gullies across the district have been serviced?

**Answer**

The figures for June 2015 to June 2016 show that 51,664 gullies were cleaned.

**Supplementary Question**

Thank you very much for the answer. Is it possible to have a ward breakdown for that figure?

**Councillor Ross-Shaw**

Yes I will provide that.

**36. Councillor Davies**

Given that a greater proportion of children with Special Educational Needs and Disabilities (SEND) access mainstream education in the Bradford District when compared to the national average and that these children underperform similar children nationally does the Portfolio Holder for Education, Employment & Skills accept that this strategy has been wrong?

**Answer**

We are currently reviewing the support to children with special needs and disabilities. With the growth in pupil numbers there is a recognition that we now need more dedicated places for children with special needs. However it's also important to note that successful schools are also inclusive schools and serve all their pupils well, irrespective of ability and need.

**Supplementary Question**

I just wondered when you do this review of Special Educational Needs of children do you look at the impact on children that do not have special needs like in terms of mainstream education? Sometimes you have disruptive children that can impact on the children that are not. Do you look at that?

**Councillor Imran Khan**

I think we have got an obligation to look at those kids that do have special needs and make sure that we give parents a choice of where they want to send their kids and get the best for kids involved.

**37. Councillor Poulsen**

Since the no-parking zone was introduced on Haworth Main Street, how many initial warnings and Fixed Penalty Notices have been issued?

**Answer**

Since the no-parking zone was introduced on Haworth Main Street Wardens have patrolled the area.

The warning notice period was between the May 23, 2016 & June 3, 2016. Only one warning was issued during this period and other vehicles were moved on.

Enforcement commenced on June 8, 20/16, and to date one Penalty Charge Notice (PCN) has been issued at this location.

Feedback from Wardens suggests that as this contravention requires observation for 5 minutes prior to issue, attended vehicles generally drive away.

It is possible to implement a waiver of observation time so that instant PCNs can be served. Historically this works really well and can improve the parking habits of motorists.

**Supplementary Question**

Given the no parking zone on Haworth Main Street which has taken over two years to finally come to fruition I am disappointed that I am receiving daily photographs. In fact I have six photographs this morning alone from different residents and businesses about vehicles who are blatantly ignoring the no parking zone and blocking the street. Can the Leader give some assurances to residents and traders that stronger enforcement will take place in the future rather than the one notice that has been served so far?

**Councillor Hinchcliffe**

If you have received information I am hoping you are forwarding that on to officers to follow up with which is obviously important. Wardens do have to leave a five minute waiting period I think before they can actually fine people. There is talk in here of shortening that in certain procedures so perhaps that is something that you can look at with Councillor Jabar.

**38. Councillor Stelling**

To ask the Portfolio Holder for Regeneration, Planning & Transport -In the last 12 months how many complaints have been received by the Council in regards to blocked storm drains/gullies across the district?

**Answer**

The department received 2736 requests for clearing out blocked gullies etc via contact centre between June 2015 and June 2016.

Also Bradford has 17 storm grills and all 17 have been cleared in the last 18 months, since January 2015.

**39. Councillor Davies**

Could the Portfolio Holder for Education, Employment & Skills, please provide the figures for the amount of pupil premium grant received across the district over the past 5 years?

**Answer**

Amounts of Pupil Premium received in the last 5 years, excluding summer schools and early years. Figures for all maintained schools and academies in Bradford (all state funded schools)

2016/17	£35.85m
2015/16	£36.35m
2014/15	£35.43m
2013/14	£27.57m
2012/13	£17.46m

**Supplementary Question**

Do you think this substantial amount of money is used effectively?

**Councillor Imran Khan**

Yes.

## COUNCIL 21 MARCH 2017

### MEMBER QUESTION TIME

Questions submitted in accordance with Standing Order 12

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#### 1. **Councillor Dunbar**

Will the Leader agree with me in saying that the budget announced by the Chancellor earlier this month is bad for Bradford and the country as a whole as it attacks the young, vulnerable, business owners and older people in need of support?

#### **Answer**

The full impact of the budget itself will only become clear over time. We have already seen the Chancellor U-turn over his proposal to increase National Insurance contributions for the self-employed. We have made clear our ongoing concerns around the Government's school funding proposals and the continuing absence of a proper plan to fund social care. Although we welcome the additional grant funding for social care in the budget, we await a long-term solution.

There is evidence from multiple sources which shows the poor, the vulnerable and women have been disproportionately affected. Many of these women belong to the "just about managing" families that the Prime Minister has pledged will be a key priority for the government.

As a District it is important that we continue to stand up for Bradford district and work together for a better deal for all our residents.

#### **Supplementary Question**

Thanks for the response Leader. Just a point on the education element of the budget. It clearly stated in the Conservative Party Manifesto that they pledged a real terms increase in the schools budget during this parliament but the reality is far from that case. 98% of schools across the country will see a real term's loss in funding per pupil between now and 2020 so would the Leader agree with me in saying that instead of tackling the crisis they created in the education system the Tory Party have got their priorities all wrong by wasting money in the opening of new free schools and grammar schools?

#### **Councillor Hinchcliffe**

Yes you are right. I think the schools funding is a debate we have already had in this Chamber and it is increasingly coming to light of course that a lot of schools are losing out under this. Again it is a cross party approach that people are lobbying at the moment so Conservative MPs and Labour MPs are all saying we do not like the national formula for school funding, can you do something about it. That is a conversation that is going on both inside this Chamber and outside it. So the actual consultation finishes tomorrow I believe submission is tomorrow and we are sending our submission in today I think. So that has gone through. So we wait to see what the Government conclusion is.

## 2. **Councillor Brown**

Given the current doubts as to whether the use of Bio-mass fuel actually reduces the amount of carbon added to the atmosphere (when considering the change of use from food to bio- mass production, transport, processing , amount of carbon returned to the soil via natural “mulching”, etc.) when compared to use of more traditional carbon fuels , can the Leader of the Council confirm whether the Council’s climate change function, holds a quotable view on this current, and more comprehensive, thinking? Further, are there any statistics available for the Council’s use of these and other “renewables” and the, impact positive or negative, on their contribution to carbon in the atmosphere?

### **Answer**

Chatham House has recently published a report on Woody Biomass for Power and Heat Impacts on the Global Climate. This looks at and critiques a range of wood fuel supply chain issues globally and includes for example:

- woodchip versus manufactured wood pellet,
- environmental impacts of harvest on virgin forest
- carbon accounting and emissions throughout the wood fuel supply chain
- accounting for emissions from land use change
- Fuel harvest, the forest cycle and sustainability

The recommendations are essentially aimed at refining international and national carbon accounting protocols and developing shifts in the policy paradigm for example to:

- ensure that subsidies do not encourage the biomass industry to divert raw material (such as mill residues) away from alternative uses (such as fibreboard), which have far lower impacts on carbon emissions

Officers within the Council are aware of these supply chain issues and have actively sought to source wood chip fuel, not manufactured wood pellets, from local and sustainable resources.

All the Council's large biomass boilers use wood chip from an Ilkley based supplier sourcing materials from Yorkshire woodland arisings.

### **Supplementary Question**

Thank you for the answer to that question. I would just like to see that the materials that were being used were grown exclusively in the Yorkshire region.

### **Councillor Val Slater**

I think this is a confusing one. Very technical and it goes across a number of portfolios but as I believe the answer states is that the woodchips from a Ilkley based supplier sourcing materials from Yorkshire woodland arisings, whatever arisings are, very technical. I will ask officers to check that but I think the answer is yes. Mr Del Monte says yes.

## 3. **Councillor Jeanette Sunderland**

To ask the Portfolio Holder for Regeneration, Planning and Transport - Can the Portfolio Holder explain the rationale behind the Executive's decision not to support

the decision of the Health and Social Care Overview and Scrutiny Committee to approve the formalisation of the ban of A Boards across all clearly identified urban centre of the District?

**Answer**

The consideration given to this issue by Executive had to balance the impact of the pavement obstruction ban on both disabled people, who have campaigned on this issue for some time, and local businesses, who have expressed significant concern at various committee meetings and in petitions to the Council about the impact of the ban on their levels of trading.

The potential future implications of maintaining the ban, widening its scope to other urban centres (as recommended by the Health and Social Care O&S Committee) or even District Wide or reverting to the previous Code of Practice arrangements were presented to the committee. All these factors had to be balanced with the amount of available resources which the Council could bring to bear, not only in relation to front-line officers but in back office support to make any system workable in the context of a shrinking budget with a further round of cuts agreed in the latest budget.

A wide ranging review of the approaches of other Councils (both within West Yorkshire and nationally) was also undertaken to establish how other Councils are able to perform the statutory duty of dealing with obstruction of the highway effectively.

Each of these options was properly considered within the Executive report and subsequent deliberation and upon balance the approach of introducing a limited licencing model was approved.

Such a model successfully operates throughout the UK and ensures that advertising boards are only placed in appropriate places on the highway where there is space to both place a board and allow free passage of pedestrians. The licencing scheme will also permit conditions in relation to the size, shape and design of boards to be placed on businesses wishing to advertise their goods/services together with hours when these can legitimately be placed on the highway.

Based on the experience in Kirklees we anticipate approximately 75% of A-boards will be removed under a licensing programme, while generating a small amount of revenue to help fund enforcement activities.

As members will be aware this is a complex issue with no simple, or single, answer. Regardless the Council are not in a position to expand activities without funding and therefore a licensing model was approved by the Executive that is anticipated to reduce A-board numbers, ensure those that remain are appropriately sited and generate revenue to fund enforcement.

**Supplementary Question**

Thank you to the portfolio holder for your answer to the question. It clearly is a contentious issue. But would he care to comment about how he feels about comments from members of the community who believe that the Council has let

them down and that they have been stabbed in the back and how is he going to repair these very important relationships?

**Councillor Ross-Shaw**

Thank you Councillor Sunderland. Totally understand that campaigners have been campaigning for this for a number of years. It goes back I think before my time on the Council as well so we know how passionate they are and how eloquent they have been in advocating in what they would like to see which is a full district wide ban and obviously completely understand and anticipated that if we did not agree with that view, and we did not feel it was feasible, which we do not in this instance that they would be disappointed by that. The door is always open to those groups and we are looking at different ways we can engage with them through different forms to make that sure that communication stays as strong as possible as we look to implement licensing and we continue to get their feedback on not just A Boards but any issues they have right across the Council.

**4. Councillor Warnes**

Can the Leader of Council please explain how a new motorway linking the A65 with West Yorkshire will reduce traffic along the Aire Valley corridor, cut air pollution, help Bradford reduce its overall carbon emissions and thereby make a positive contribution to the West Yorkshire Local Transport Plan's objective of making "substantial progress towards a low carbon, sustainable transport system for West Yorkshire"?

**Answer**

The West Yorkshire Local transport Plan has a number of objectives; in addition to working towards a low carbon sustainable transport system it also must improve connectivity to support economic activity and growth in West Yorkshire and the Leeds City Region. Improving East – West connectivity to support economic growth is also a key objective for Transport for the North and is supported by the Council. Improved transport links increase economic efficiency and reduce costs by speeding up journey times, reducing congestion and providing more reliable connectivity. The M62 provides the only dual carriageway link across the Pennines within the North and is prone to reliability and resilience issues thereby constraining economic potential.

Strategic Transpennine corridor improvements currently being explored by Transport for the North, including a possible M65 motorway extension could help address local highway congestion issues (which in turn could result in released capacity and a better environment for public transport improvements, walking and cycling provision) as well as provide an important strategic Transpennine connection for Keighley, which has been a long standing aspiration by the business community in Airedale.

The Council remains committed to improving public transport, walking and cycling provision along the Aire Valley, to provide a sustainable alternative to the car.

**Supplementary Question**

Thank you for your answer Leader. It was very clear and it confirms for us our perception that the West Yorkshire Local Transport Plan is heavily geared towards



economic growth and in our view will not deliver the kind of environmental sustainable travel that we all need. Could I ask you therefore and the Executive to consider opposing this proposal for a motorway on the grounds that it will generate increased levels of traffic, will increase carbon pollution in our district and will also worsen air quality at a time when we are trying to tackle the problem of air quality across Bradford?

**Councillor Hinchcliffe**

I do not think you can look at any one initiative in isolation to be quite honest. The M65 I think is the one you are talking about, there is an M65 perhaps going over to the top of the A1 and we need better east/west connectivity and yes that is one answer but actually of course what we are particularly campaigning for is the east/west routes on the north and Powerhouse Rail and get a stop on that. Because that is the thing that is going to take a lot of people off the road and at the moment of course we have a situation where the transport between Leeds and Bradford is such that 74% of people take to their cars when they go between the two cities rather than go by public transport. That is something we have to solve. It is the biggest flow between any two cities in the country and they are all in their car which is why we are all gridlocked. What we need to do is get that solved, also work on the different sustainable transport methodologies that we have and to include in the cyclecast and cycle routes but I cannot fight M65 to the top of A1 because the Keighley businesses are stuck in traffic day in day out with their lorries and that is all spewing out all sorts of stuff into the air for local people and we really need to do something about that so a “no action” is not an option for me and I will be campaigning for both to get that sorted.

**5. Councillor Hassan Khan**

Will the portfolio holder give an update on the progress of our campaign for a Northern Powerhouse Rail stop in Bradford?

**Answer**

The campaign is progressing well with a positive meeting taking place between the Council Leader and Chief Executive with the Secretary of State for Transport Chris Grayling MP. At the meeting the Council, with business leaders, set out the strong economic and connectivity case for a Northern Powerhouse Rail (NPR) station in Bradford and Mr Grayling later acknowledged in his speech the importance of improved connectivity for Bradford. Recent feedback from Network Rail and Transport for North is that a Bradford City centre station on the NPR route between Leeds and Manchester is feasible.

We have also been receiving encouraging comments from other Government Ministers, including the Parliamentary Under-Secretary for Transport, Paul Maynard, who responded to a Parliamentary Question from Philip Davies MP, saying, that he would be surprised if Bradford did not feature in plans for NPR. Northern Powerhouse Minister, Andrew Percy MP, who spoke in Bradford at the launch of the RSA Inclusive Growth Commission’s report also stated, “If I had my way, Bradford would have a stop on Northern Powerhouse Rail.”

The Council are now undertaking a wider and proactive publicity campaign to push the Bradford case with key stakeholders and organisations right across the North of England to secure a Bradford stop on Northern Powerhouse Rail Route.

**6. Councillor Warburton**

Can the Leader join me in congratulating three Bradford brass bands – Black Dyke, Hammonds Saltaire and City of Bradford – for their success in the Yorkshire championships and their entry into the national finals later this year?

**Answer**

Absolutely. I was delighted to hear the news and have written to all three to congratulate them on their achievement. Bradford has a proud history of excellent brass bands and it is good to see our reputation continues to be justified.

**Supplementary Question**

I thank the Leader for the reply. This success may be short-lived for Bradford when through the Boundary Review and MPs comments they may move to Halifax or a Keighley/Shipley district. What are the thoughts on this Leader?

**Councillor Hinchcliffe**

Thank you Councillor Warburton for that. Yes you are absolutely right. We had not thought about when we answered the question but of course if those two initiatives went through we would be a much diminished place and I do believe strongly as Councillor Sunderland said earlier that if we worked together we get more for all of us. Spending time navel gazing and looking at who said what to who within the district does not support our case outside the district and we must make sure we speak as one voice as a strong whole district saying this is what we all need to succeed and only by doing that will we get anywhere. Splitting us up does not really help our case. I would be much more for a whole district solution to anything.

**7. Councillor Whiteley**

As the Local Plan has set a target of a minimum of 700 houses in Burley in Wharfedale and 600 in Menston, this would place a significant strain on local infrastructure of all kinds and I should be grateful if the Portfolio Holder for Regeneration, Planning & Transportation could explain the process by which applications can be made from monies collected (£100 per square metre) in respect of my ward, to support necessary infrastructure schemes within the ward and over and above any money paid to the Parish Councils?

**Answer**

The Community Infrastructure Levy (CIL) charging schedule, once adopted and implemented, will allow for 15% of all CIL receipts received for each Ward to be paid to the Parish/Town Council for them to determine the spend on infrastructure projects within the ward. Where an area has an adopted Neighbourhood Plan through a referendum, this amount will increase to 25% of all CIL receipts received in that area. The remaining CIL monies will be pooled into a central strategic CIL account to be spent on infrastructure required to support growth across the District.

The Council will continue to update its Local Infrastructure Plan evidence so that it can determine the infrastructure requirements and the extent of the funding gap in localities such as Burley in Wharfedale and Menston. With regard to how the central strategic CIL pot is spent, this will be determined by the Council's Executive in response to recommendations on how the funding should be spent by officers using the most up to date evidence in the Local Infrastructure Plan.

If a parish/town council wish to request an additional sum of money to be allocated to their area from the central CIL pot, then this request in the first instance needs to be made to the Planning Obligations Monitoring Officer who will then include the request in the annual monitoring report on CIL which will be heard by the Executive Committee. The Executive Committee will be responsible for deciding what projects to spend the CIL receipts on, in accordance with the Regulation 123 list for Bradford. It will, therefore, be the Executive's decision whether to agree to any requests from parish/town councils regarding the allocation of an extra sum of money from the CIL account. Members should note that the Governance & Audit Committee at the meeting on 28 February has considered the CIL governance arrangements by which the Council will manage the collection, spend and monitoring of CIL receipts.

It should also be noted that the Council will continue to negotiate Section 106 Agreements with developers for site specific infrastructure provision, such as affordable housing, highway improvements, school places provision and open space provision to make developments acceptable in planning terms.

The Local Infrastructure Plan has highlighted that the District requires £688m of infrastructure investment over the next 15 years based on the growth envisaged in the Core Strategy. CIL is not the silver bullet and will not be able to fund all infrastructure required in the District, however the Council recognises it is an important funding source to support local infrastructure.

### **Supplementary Question**

Thank you very much for the detailed answer. I must confess to being astonished by it though. Can I please check with you are you saying that only Parish Councils can request to be allocated additional money for infrastructure and that the democratically elected Members of this Council have no role in this?

### **Councillor Ross-Shaw**

I will double check the actual process. I suspect it is Parish Town Councils because obviously the way it is set up through legislation is they are the ones that get the CIL money so therefore if they want more on top of that for additional infrastructure spend then it would be funnelled through them. I will double check, I suspect it is a legislative issue whatever the answer is.

### **8. Councillor Dunbar**

National Carers Week will take place this year on 12-18 June. Will the portfolio holder explain the Council's plans to mark this important week to recognise the contributions made by carers in our district?

### **Answer**

Plans are currently underway to have a range of activities and promotional events during Carers week.

The details are not all finalised but will include:

- Promotional events including a presence in supermarkets and garden centres
- Celebratory social events including an evening social, afternoon tea party and pamper session
- Information stands and staff in GP practices, hospitals and other venues

#### **9. Councillor Dunbar**

Bradford has recently hit the headlines after running a successful LGBT History Month Festival which has been recognised nationally. Will the Leader advise what work we plan to do going forward to ensure the rights of the LGBT community are recognised and met?

#### **Answer**

The Safer and Stronger Communities Partnership continues to identify and provide support for community of interest work. As part of the Stronger Communities Action Plan there are a number of specific action plans to ensure that people who belong to a community of interest have equal access to services, community life and opportunities to be active across the district.

These specific communities of interest action plans, which are refreshed annually, provide us with identified and evidenced based issues as well as partnership actions/solutions on ways to respond appropriately.

The Council currently provides officer support to deliver the LGB community of interest action plan. We are also assisting with the development of a Bradford District Transgender Action plan, which is being led by the Equity Partnership.

The 2017-18 LGB community of interest plan, in addition to supporting community wide needs and priorities, will also incorporate actions that will build on the momentum of the successful 2017 Bradford LGBT History Month Festival. The Bradford Pride Group has put itself forward to lead and to develop the 2018 LGBT History Month Programme.

Beyond our community of interest work, we do not resource programmes focused solely on single groups of people. We work to try and support everyone across our district and we consider all groups of people when policies are changed and decisions made.

The Council committed to a set of equality objectives in September 2016 stating the areas where it would focus attention over and above its day to day work on equality and fairness. For example, promoting hate crime reporting and awareness benefits many people, including LGB&T people.

#### **10. Councillor Gibbons**

Would the Leader of the Council provide colleagues with an update regarding progress with the works at St. George's Hall, including any completion date and variances to the budgeted cost?

#### **Answer**

Structural survey work and load testing is taking place at the Hall over the next few weeks and the strip out will be commenced shortly by the internal Council team.

The tender process for a principal contractor has now been completed and is subject to pre-contract discussions including a budget review. We are in the process of examining areas where there is a difference between pre-tender estimates and submitted costs. To enable this to take place, further detailed exploration needs to happen, including in relation to the heritage stone work, and is scheduled to be complete within the next 5 weeks. Once the exploration has taken place, we will be in a position to confirm the final cost of the project.

The tendered works programme is 54 weeks for total completion and due to the extended length of contract negotiations, we have opened up discussions to reduce this time in order that the building can re-open quicker than this and in line with the current target of early 2018. The schedule for the works and the estimated date for re-opening will be finalised with the principle contractor as part of finalising the contract.

#### **Supplementary Question**

May I start by saying thank you for the inclusion of the City of Bradford in your congratulations? Can I also say that I went to the championships and what a shame it is those championships were held at Huddersfield Town Hall rather than here at St George's. Can I also, and I know you will be saying where is the question and there is one coming, did we close it too soon to start with? I was there and was saddened to overhear a number of people say to me things like "well of course it will be closed for a while longer, it is Bradford, what do you expect". Someone else said "if this had been Leeds they would have pulled it down and re-built it by now". That is wrong. We need to return the reputation of St George's Hall and the other part of my question is could you assure me that we will try to return the business to St George's Hall of events like the Brass Band championships and others that may be lost because they are already talking about the potential for holding next year's band championships at Huddersfield rather than back at St George's even if we need to sweeten those requests in some way for those events to come back.

#### **Councillor Ferriby**

Thank you Councillor Gibbons. Obviously these old buildings take .., to answer your question, did we close it too soon? I do not think that we did. The trouble with old buildings is that once you start to look at them you do not know what you are going to uncover. I myself are pushing officers because obviously we want this building, it is an iconic building in the city centre, and we want it to open as soon as possible. So I am pushing officers who in turn will be pushing contractors so that we can open as soon as possible. Get the works completed and get business back into one of our iconic city centre buildings.

**11. Councillor Lal**

Does the Leader welcome the £1.8m investment the Science Museum Group has made in the newly named National Science and Media Museum?

**Answer**

I certainly do welcome this investment, which can benefit us all by adding to the district's cultural offer for local residents and visitors. It's exciting news for the city and the district and it's one in a series of developments which confirm Bradford's resurgence. With their plans for the Wonderlab gallery and other unique attractions such as Tim Peake's spacecraft, the National Science and Media Museum is starting a new chapter in its history. The museum can strongly support the progress we are all making as a city in building Bradford's reputation as a place with growing cultural, technological and business opportunities.

**12. Councillor Stelling**

To ask the Portfolio holder for Environment, Sport & Culture - Given the abolition of the pest control department within the Council, can the portfolio holder confirm that access to information related to this department will still be provided by the Council to the general public?

**Answer**

The Council will ensure that information about pest control is available to the public after the closure of the Pest Control Service via the Council's website and will advise members of the public that they can find alternative pest control providers online or through the Yellow Pages.

**Supplementary Question**

I would like to thank the portfolio holder for her reply. Also with this shift in movement to faceless contacts through online, what provision is the Council providing for access to information with the abolition of the Pest Control Department who are the means of contact and also do you agree with me that the spread of vermin is a public health concern?

**Councillor Ferriby**

Yes as you say there are a number of faceless contacts, telephone and IT. We will be getting that information out there wherever possible via our warden service so there is some face to face interaction. There are issues with vermin but those are dealt with and previously there are a number of private providers and we will direct any enquiries to contact.

**13. Councillor Dunbar**

The recent announcement to make age appropriate sex and relationships education compulsory in all schools is to be welcomed. Would the Leader agree with me on how important this is for all schools and all pupils in Bradford and beyond?

**Answer**

Certainly. Bradford has always been supportive of Sex and Relationships Education (SRE) in our schools and we still provide schools with support in this area, especially

around healthy relationships, teenage pregnancy and Child Sexual Exploitation (CSE). The Personal, Social and Health Education (PSHE) network organised termly for school-based staff was revived this term after the Health and Wellbeing staff became part of the Education Safeguarding Team in Education Employment and Skills. Staff from this network, along with the Diversity and Cohesion service, have established a working group to develop an Agreed Syllabus for Safety which will encompass all aspects physical and emotional safety for pupils, such as online safety, CSE, bullying, road safety and SRE.

**14. Councillor Ellis**

Can the Leader of the Council provide details of how the Council has acted to ensure that the potential cost to the Council of the Apprenticeships Levy, is offset by creating apprenticeships for young people within the Bradford District?

**Answer**

As part of our current HR restructure, we have created a new team - The Learning and Development Academy - this team is made up of three officers who will be responsible for coordinating and administering the apprenticeship levy.

In line with national guidance, the apprenticeship levy will be used to:

1. Up-skill existing employees - We will use some of the levy funds to upskill existing staff via apprenticeship qualifications, so that we can improve skills levels and support succession planning. Please note that where we support existing employees via the apprenticeship levy, we must ensure that they can work at the level that they have been qualified to at the end of the programme
2. Provide apprenticeship opportunities for new recruits - We will work towards all job vacancies Band 7 and below being advertised as apprenticeships (where appropriate). We will establish an annual apprenticeship recruitment cycle that matches the timelines of colleges and universities. We are working with partners across the district to look at innovative ways of offering cross-sector apprenticeship opportunities. We are working closely with the Education and School Improvement team to build on the progression pathways that have already been established for young people.

**Supplementary Question**

Thank you Leader for your reply and also thank you for the prompt reply to my email I forwarded to you regarding the Environment Agency's offer to fund university training for drainage engineers. I think that in itself leads me onto other questions in that the Environment Agency have actually identified the shortage of drainage engineers and across I think the building industry as such and construction industry we acknowledge that there are shortages. Now of course we do not employ many builders and construction engineers. I am just wondering how we will ensure that these people are offered, or shall we say these particular skills and training are offered, to people in Bradford? There is a mention of other agencies but I would like that to be spelt out a little bit clearer if you would please.

**Councillor Hinchcliffe**

How they will be offered in Bradford you say?

**Councillor Ellis**

My point is obviously as a Council we might be able to offer all sorts of apprenticeships. They certainly will not be in construction and building skills and trades. I am just wondering how we can facilitate that training to provide the needs of Bradford as far as those trades are concerned?

**Councillor Hinchcliffe**

There is quite a lot of construction training that goes on in Bradford of course and actually the Broadway site did have a few apprentices on there that came through Skillshouse and Get Bradford Working. We might not always see it but those apprenticeships do go on. I think when it comes to Council apprenticeships and local authority employment I think this is an issue, a shortage of skills come to my attention particularly at West Yorkshire level when we talk about planning, highways development and drainage engineering etc. and I think there is an argument for all West Yorkshire authorities to work together on this. Because what is happening at the moment is that we are all swapping staff so a Calderdale staff member might go to Bradford, someone from Bradford might go to Leeds and then we are all short staffed really. We need to do something concerted on apprenticeships and traineeships when it comes to working with FE and HE to make sure those young people coming out of education see that there is a really great opportunity to build things in the public sector and that is something we are working across West Yorkshire on, it is not just a Bradford problem, it is a West Yorkshire issue and we need to encourage those young people to come through. So I have not got a solution on it yet but it is something that is identified and this helps but there is a lot more to be done and resource needs to be found to do it.

**15. Councillor Dunbar**

I am deeply concerned at the news that the House of Commons narrowly voted in favour to close the Dubs scheme to protect unaccompanied child refugees by the end of the financial year. Does the Leader agree that the scheme should be kept open and does she agree that the government should provide councils with the resources to do our bit in providing places?

**Answer**

It is concerning that the Government appears to have reneged on its commitment to the Dubs scheme. So far under the scheme our District has successfully welcomed 13 children – 9 boys and 4 girls – and they have made excellent progress in their transition given the exceptionally difficult circumstances in which they found themselves. This reflects the fact that the Council and partners have managed the process effectively. The Labour Group of the LGA of which we are members has made strong representations to Government on our behalf. We would obviously be willing to take more children should government provide the funding for us to do so.



### **Supplementary Question**

I just want to ask the Leader if she will keep the Chamber informed about the representations made to Government on this issue because I still think it is disgusting that the Government chose to close this scheme because what we are actually talking about here, and we have seen the overcrowded centres in Italy and in Greece, and what this is doing actually is putting more young children from different countries at risk of being trafficked, exploited, physically, mentally and sexually so Leader please will you keep us informed on those representations?

### **Councillor Hinchcliffe**

Certainly Councillor Dunbar. This was an issue that was raised at the last LGA Labour Group meeting and the Leader of the Labour Group Nick Forbes has made strong representations on our behalf to Government and will continue to do so. Obviously I will keep you informed of any changes as it will be in the news because it has been something that has been widely discussed and widely reported on so something that concerns us all. You will be pleased to see in the answer that the young people we have taken in already under the scheme are doing well and we are pleased to have them here.

### **16. Councillor Watson**

Can the Leader tell us what the council did to mark International Women's Day and does she agree that although around a third of councillors in our chamber are women it should be more like 50% to reflect the general population?

### **Answer**

Council Members and staff worked with organisations across our district to collate and deliver a programme of activities, which ran from the 3 - 12 March, to mark International Women's Day. Events ranged from sports activities to a flash dance in City Park, a debate in City Hall with young women from the Speakers Corner Collective and a special screening of the film 'Suffragette' in the Banqueting Hall.

The Lord Mayor and Lady Mayoress hosted and attended events, including the ceremony to raise the International Women's Day flag in Centenary Square.

There were in total 40 events in the International Women's Day programme and many were delivered directly by organisations and groups themselves. The programme was promoted through a printed booklet and social, broadcast and print media.

Women have made much progress in the century since we won the right to vote, in politics as well as in business and other spheres of life.

However we know there is still much to do to realise true equality for women in our society and across the world. We should all be working towards achieving 50/50 representation.

**17. Councillor Whiteley**

Can the Portfolio Holder for Health and Wellbeing, please confirm how much money was paid to outside fostering agencies in the years 2014-2015 and 2015- 2016 and in 2016- to date, along with providing details of the budget forecast for agency foster carers for the year 2017-2018?

**Answer**

In the context of the budget there has been a slight increase in fostering agency costs, partly due to the fact that agencies have increased their fees. However there is no significant increase in the level at which we are using foster agencies.

Fostering Agency spend

<b>2014/15</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>
£1,489,066	£1,328,450	£1,547,574	

The budget for external fostering for 2017/18 is £1,951,400. Given the past three years have come significantly below budget, if we continue with the same numbers of young people accessing external fostering the forecast would be below £1,600,000.

**Supplementary Question**

Thank you for the answer. I am interested to see the figures. I just wanted to ask you there is obviously an increase in the budget for the next financial year and I wondered whether that was because you expected there to be more children outsourced rather than using local foster carers?

**Councillor Val Slater**

Our main aim is obviously always to try and look after Bradford children in Bradford but sometimes that is not always possible. For instance if I give you an example we have got a young person at the moment whose relationship with their mother has broken down, the father is actually in Scotland and we feel that they have got a better chance of building up a relationship with the father so we have placed them with a foster parent in Scotland to facilitate that process. We do not have any foster carers that we know about in Scotland and that is the kind of thing where we would use an agency. We would use an agency where we are looking to move people to other parts of the country because of CSE or because of forced marriage or quite a number of other things. So the fact that we have slightly got an increase in the budget for that does not necessarily mean that it is because we do not have sufficient foster carers within Bradford. Very often circumstances mean that we have to place children outside the area for their benefit and not for ours.

**18. Councillor Farley**

We are all looking forward to the restoration of Cliffe Castle Park being completed. Can the portfolio holder give us an update on the work done so far and what we have to look forward to in the summer?

**Answer**

The restoration work to Cliffe Castle Park is currently on target to meet the anticipated completion date of 10<sup>th</sup> July.

The most significant area of work to erect new glasshouses, including a dome house, café and toilets is well underway. The dome was recently lifted into place and some zones are now water tight allowing internal works to start. The stonework for the ponds and fountains is being professionally cleaned as part of the project to re-instate them to full working order whilst work has started to refurbish the existing bandstand. There will be new Animal and Aviary Houses whilst many of the other parks historical features will be re-instated including a number of planted urns, street lamps and gates.

A new planting scheme has been drawn up including historically relevant varieties for both the park and glasshouses with interpretation at various locations around the site. A number of volunteer initiatives are taking place within the park led by the newly appointed Heritage Park Officer including local schoolchildren presenting a time capsule in June to be buried in the tree pit of the dome house. An official celebratory opening event, organised by a partnership between the Parks Service, Cliffe Castle Park Conservation Group and the Museum, is pencilled in for 30<sup>th</sup> July.

#### **19. Councillor Dunbar**

The Royal Society of Medicine has suggested that as many as 30,000 excess deaths could be due to national cuts in health and social care. Does the Leader agree that government needs to properly fund adult social care including more prevention work which keeps people well and out of hospital?

#### **Answer**

Debate in this Chamber has led to a consensus that adult social care needs to be funded properly and consistently across the nation. The additional funding just announced for adult social care is only a temporary fix so the thinking Government are doing around Adult Social Care funding is vital for the future sustainability of the service.

Preventative activities are important in keeping people at home for as long as possible. Again funding constraints across all partners, not just the Council, has meant that this is difficult to finance consistently over time.

We can't just wait for Government so the council's new Home First policy is our response in Bradford to how we are going to support the reduction of demand on services in the future whilst giving people what they want, i.e. to stay in their own home for as long as possible.

#### **20. Councillor Jeanette Sunderland**

Question to the Portfolio Holder for Health and Wellbeing - According to estimations in the BRE Client Report; in 2011 18% of Bradford's dwellings were in the private rented sector and of those 16%, some 28277 homes, had a Housing Health and Safety Rating System Category 1 hazard. Can the Portfolio Holder please tell us what steps have been taken to reduce the number of homes in the private rented sector in this rating?

## **Answer**

The Housing Standards Team (HST) based within the Economy and Development service is a statutory service responsible for inspecting property in order to ensure compliance with various housing and other legislation. The service is largely reactive and particularly focuses on conditions in the private rented sector.

In 2015/16 the service received 1416 service requests, all of which related to housing condition, the majority of which were from the private rented sector.

In January 2016 the Housing Standards team was successful in securing £45,000 of funding from the Department of Communities and Local Government (DCLG). This funding enabled officers to carry out additional enforcement inspections of flats above commercial premises between January and March 2016 to remove hazards.

During 2015/16:

- The HST served 736 notices requiring works to be undertaken
- Housing conditions were improved in 1330 properties
- 11 prosecutions were taken for non compliance

The HST also works closely with the Housing Options service and now undertakes housing inspections for the service to ensure compliance with standards as part of the new approach to provide additional housing options in the private rented sector. During 2015/16 HST carried out inspections of 88 properties in support of the Private Rented Lettings Service (PRLS).

- The Housing service works with landlords to ensure compliance with legislation. Wherever possible this is through education and encouragement but the service does use enforcement powers, in line with the Council's Enforcement Policy, where necessary. The service has recently delivered two training sessions for landlords as part of the PRLS approach both of which were very well attended.

## **Supplementary Question**

In the same period Bradford paid £79.5m of rent allowance was spent on private tenants which equates to some £12.7m of public money which may well have been paid to landlords who do not keep their homes of their tenants free from hazards. Does the portfolio holder have a view on what more can be done to reduce harm to tenants and does she still insist that we do not need to keep a register of private landlords?

## **Councillor Val Slater**

I do share your concern and I think it is disgraceful that public money is paid out to landlords that are not prepared to keep their properties up to standard. It is very difficult for us as a Council however to do more than we are doing at the moment. If we had additional resources then we could do a lot more. We are obviously trying to work with the good landlords and as part of our housing options team we now have a section that deals with private landlords. Those properties are inspected before we offer them to any people that are homeless or being threatened with homelessness and obviously we keep a relationship with those landlords and we will do - a question was asked for me the other day if once they get on the list do we keep an eye on

them because their property could be okay at the point we take them on but is anybody checking and I have agreed that we must at least do an annual check to make sure that they are up to standard. That team has also recently run some workshops for private landlords letting them know about some of the change in legislation that is coming forward that landlords will have to comply with but there is an awful lot more we could do if we had the resources to do it.

**21. Councillor Dunbar**

Recent investigations by the Alzheimer's Society show that as many as one in three home care workers have no dementia training. Does the portfolio holder agree that the Government needs to fix this broken system and provide better support for people with dementia, their carers and home care workers themselves?

**Answer**

Dementia is an illness that impacts on an increasing number of people. Inevitably the solution to their care lies in the government's response to the pressing issues surrounding how adult social care will be funded in the future.

A higher percentage of people with dementia in the Bradford District have their condition diagnosed than in other areas of the country. In September 2016 the dementia diagnosis rate for Clinical Commissioning Groups (CCGs) in the Bradford area was 81.2% and the national standard is 66.7%.

This should mean that people with dementia and their carers are able to receive support and to plan for their future so they remain independent for as long as possible. In Bradford this is enshrined in the implementation plan for the Dementia needs assessment as part of the District's Dementia Strategy.

Workforce development is included within this plan and the Department of Health and Wellbeing, in partnership with other partners which includes NHS and voluntary and community sector, and the Alzheimer's Society are working together to ensure that there is training for care and support workers for people living with dementia and their carers.

**Supplementary Question**

Thank you for the answer portfolio holder. Could I just ask a little bit more around what training and development opportunities will be done around this important issue?

**Councillor Val Slater**

Thank you Councillor Dunbar. A couple of things on that. First of all the Dementia Strategy is being refreshed and there is going to be an actual workshop looking at this on the 5<sup>th</sup> April at Douglas Mill. Looking at it from a dementia wellness pathway point of view and there will be two sessions, one in the morning looking at research, prevention and end of life issues, the second in the afternoon is about supporting people with Dementia and allowing them to live well and I would encourage staff and people interested to attend those. If you need details let me know and I can pass them on. The other thing is that as far as dementia awareness and dementia support Bradford has got a very good record and I was pleased the other day to get

an email, my apologies if I pronounce this incorrectly, about Meri Yaadain which is a scheme within Bradford that particularly supports dementia sufferers from a South Asian background and provides not only face to face support but also online and it was a professor in London that had contacted the guy that runs it who was given the MBE for his initiative and the work he has done in this area and what she was saying is that it is the only online tool that South Asians can refer to and that generally GPs, health care workers, carers, etc, are not aware of it. When they are made aware of it they are very impressed because it is the only one in the country so we obviously need more to do to publicise that but I mention it because it is an example of how we are leading nationally again on this kind of issue.

## 22. **Councillor Miller**

Would the Leader of the Council be so kind as to inform members of the nature and numbers of contracts provided to consultants and the costs of these, broken down by department and the dates of the contracts, for the last three years?

### **Answer**

The definition used by the Council for consultants is “providers of specific expertise, support and advice with time limited assignments. Consultants do not have decision making powers. They are appointed to offer specific professional advice for Council officers to consider”

Up to March 2015 information on consultants was published on a quarterly basis and is available on the Council website.

<https://www.bradford.gov.uk/your-council/council-budgets-and-spending/consultants-expenditure/>

This information was published prior to the introduction of the Local Government Transparency Code 2015 that requires the Council to publish details of all expenditure over £500 and all contracts over £5,000 on a quarterly basis. Information on consultants is now routinely published as part of these statutory reports and can be found on the following websites.

Expenditure over £500

<https://www.bradford.gov.uk/open-data/our-datasets/expenditure-greater-than-500-in-value/>

Contracts over £5,000

<https://datamillnorth.org/dataset/bradford-council-contracts->

There will always be occasions when the Council needs to employ consultants to provide external specialist expertise, skills and advice particularly when we are working to secure major changes and transformations in the way that the Council works or when the Government requires us to take specific action within a relatively short space of time.

Over the last 3 years total spending on consultants is as follows:

Total Expenditure	£9,839,772
Council Contribution	£8,498,419

This represents average total spending of £3,279,924 a year with an average Council contribution of £2,832,806.

These figures represent a significant reduction compared to previous years. For example, in 2009-10, total spending on consultants was over £9.9 million exceeding in one year alone the amount spent over the last three years.

We do however continue to keep expenditure on consultants under close scrutiny.

Further information on consultants that have been used by the Council between April 2015 and March 2017 is to be circulated to all Members by email.

### **Supplementary Question**

Thank you for the answer. Can you advise me then when it was as it states in there that we continue to look under a close scrutiny, when it was last looked at by a scrutiny panel?

### **Councillor Hinchcliffe**

I do not know. It has been available on the website for a while. Everybody has seen now the amounts, all the contributions, all the lines and the budgets. That has come round to everybody's inbox so each individual Councillor can scrutinise it now for themselves if they wish. It is noticeable of course that it has come down considerably since 2009/10 from £10m to £3m so we are looking at it as a Council across all our expenditure but I am sure Corporate or somebody like that will be happy to look at it as part of their budgetary control which they do on a regular basis.

### **23. Councillor Love**

Please can the Portfolio Holder for Regeneration, Planning & Transport enlighten us as to why it is now impossible for members of the public to email comments about an application to the relevant case officer? Given the regularity with which the Planning Portal is unavailable or incredibly slow, particularly for applications with a large number of documents, could a departmental mailbox not be used to accept comments?

### **Answer**

Whilst it would be technically possible for the Planning Service to receive and process e-mailed comments, it would place a particularly time-consuming task on the council's Planning team that is currently being fulfilled by the Council's PublicAccess system. Particularly high profile applications can lead to comments being received in their thousands.

### **Supplementary Question**

Thank you for the answer portfolio holder. You are right in saying that it is technically possible for the planning service to receive and process email comments

because they have been doing it for as long as I have been a Councillor and as long as many for a long time before that I am sure. Given that especially in planning matters that the Council has to be seen to be open to receiving comments can I ask please to reconsider the withdrawal of this facility?

### **Councillor Ross-Shaw**

Thank you Councillor. Just to be clear all Councils in West Yorkshire either use or are moving to the online system we use. There is a bit of a perception in your question, it is quite unreliable. It is very reliable but there are issues where you get certain campaigns and obviously sensitive applications if it gets over one thousand comments and that can slow it up. What I would say is obviously guessing which cases you are thinking of. When it did slow up it was still processing hundreds of comments at that time so no comments have been lost. The issue is if we set up a mail box that is a huge amount of resource for someone just to process hundreds and hundreds of emails to upload it onto the same system that is still working. We can look at it if the system is technically down but it has not been down in this case. However the company who provide the service IDox are looking at ways and we have spoken to them about speed making sure that when you get these big sensitive issues that attract a lot of comments that it does not slow up in the future and we have worked with the IT team just to try and make sure that does not happen in the future.

### **24. Councillor Pennington**

In light of the Council's decision to not cut the grass at many bowling greens, would the Portfolio Holder for Environment, Sport & Culture advise Members as to why we still tend the unused Riddlesden Golf Club and can we have confirmation of when this site will be transferred to the Scout Movement?

### **Answer**

The decision to cease bowling green maintenance is part of a programme which would see completion by 2020. Government cuts have forced the council to make difficult decisions such as this. Until 2020 the service will work with all bowls clubs through a steering group to look at alternative ways of managing the facilities.

At Riddlesden Golf Course all the major grassed areas were cut last year to normal public open space standards, rather than golf course standards, in order to keep the grass at a safe level of maintained, as the general public continue to access the area through the public rights of way, which pass through the site.

The Council is in discussions regarding a long term lease and the Scouts have decided to progress their potential future use of the site through the Community Asset Transfer (CAT) process. They have submitted an application to progress this option and the Council will continue to work with the Scouts to support them through the process and seek to achieve a successful outcome.

### **Supplementary Question**

My question is not really about bowling greens nor about Government cuts, if you will pardon the pun, but it is about costs incurred unnecessarily in this case whilst a community asks it to transfer to the scouting movement seems to be stalling for a



variety of reasons. Now Councillor Malcolm Slater and myself are happy to work with Asset Management but what I would ask the Leader is will she please speak with them to ensure that there is a speedy outcome.

### **Councillor Hinchcliffe**

I have already corresponded with Keighley Scouts and said that we are making sure that Councillor Ross-Shaw looks at it and makes sure it is expedited as quickly as possible. Obviously we have got community asset transfers on the agenda tonight as a motion and that is something that we are all wanting to make sure we keep as many assets going in our communities as possible. We all value them and anything we can do to support local community groups take those on is always valued. We really acknowledge and welcome the interest of Keighley Scouts and we will support them.

### **25. Councillor Stubbs**

To ask the portfolio holder for Regeneration, Planning & Transport - Can the portfolio holder provide details of the number of highway and footpath maintenance jobs undertaken by the Council that have not been completed during the initial time allotted over the past 12 months across the District, how many required a second visit to complete the work and what was the additional cost to the Council?

### **Answer**

The Highways and Footpaths maintenance team are directed to work as efficiently as possible and therefore their routes are mapped to take the least time possible between jobs.

In the case of the location which I believe led to the Member's question, the extent of the works on Robin Close was such that it required two visits to complete. It was always planned to undertake these works over two visits. The site was left in a safe condition between visits.

In terms of the specific response to how many schemes have not been completed within the initial time allocated I can confirm that only one scheme, Reva Syke Road, Clayton has not been completed within the time allocated in the initial programme. The reason for this was due to finding damage to a culvert by Yorkshire Water which required their attendance on site to repair before the highway works could recommence.

Finally, as to the Member's question about additional costs to the Council I can confirm that there are generally no additional costs to the Council as a result of this approach as works are planned and undertaken when resources are allocated to each zone.

### **Supplementary Question**

Thank you for the answer. Can I just clarify two small points? The first one is on behalf of residents and thank you for anticipating it was Robin Close. Can we make sure if at all possible when we write to residents in future if you are planning to go to a site twice you make it clear to them just so that if they are disrupted they understand the full extent of the disruption they are going to have. Can I just ask for

a little bit more detail and possibly some figures around the statement that says generally no additional cost to the Council because I know that generally we spell our street signs correctly but that is not always the case and I would like to know a little bit more about whether there are any costs.

**Councillor Ross-Shaw**

Thank you for that. Yes that is a good idea with the letter clarification. I will take that up with officers. Generally no cost just means it is not something that you are necessarily tracking so much as it is a small figure on the bottom line when it does not work out. It is not that there is a hidden cost. Some works we plan as two visits because that is the most effective way of doing it and therefore it is reducing the overall cost so it makes the service more efficient. I will see if we can pull anything more out for you on that and certainly on street signs. I know which street sign you are referring to. There was no cost on that at all so you will be pleased to know. Generally no costs can often mean no costs.

**26. Councillor Shaw**

Can the Leader of the Council confirm whether the presence of the Pokémon app on the Council Website has any costs involved and would she confirm whether anyone has considered whether the Council would be liable if any child using this were to come to harm in doing so? Further, if there are any costs involved, would the Leader confirm whether she agrees with me that these funds and the officer time in organising this frivolity would be better directed to essential front line services?

**Answer**

No costs were involved with the presence of the Pokémon app other than 30 minutes officer time. The aim is to increase use of the Bradford app and demonstrate broader Council services available to help reduce frontline activity and save cost. It also demonstrated availability of free public Wi-Fi in Bradford. The map has been live since 27th July 2016 with no incidents reported. Nintendo, the producers of Pokémon, offer safeguards on the use of the Pokémon app and the Council issued safe playing messages via its blog and Facebook media platforms. This initiative is in line with what other Councils have done with the Pokémon app.

**27. Councillor Davies**

Would the Portfolio Holder for Environment, Sport & Culture inform Council why BMDC has chosen to become only the third council in the country to fund digital post-mortems, which are only effective in 70% of cases and according to the Chief Coroner cost “within the range of £400-£1000”, compared to the £96.80 cost of a traditional post-mortem?

**Answer**

An increasing number of councils are now using this technology which is undoubtedly the future for mortuary services. Grieving families naturally do not want their relative to be cut open if technology exists to prevent this invasive measure. This is particularly emotive when it comes to children.

Unless we had acted, this valuable service would have been withdrawn from Bradford, which would have also incurred a financial cost to the council.

Digital scans (which require the authorisation of the Coroner) can establish cause of death in approximately 75% of cases which is why the Council are only paying for 75% of scans undertaken.

The price negotiated with iGene for each digital scan is well below the figure of £400 quoted in the question whilst the figure mentioned for an invasive post mortem is considerably understated.

The maximum cost to the Council over the 12 months of the contract has been estimated at circa £60k.

Under the Local Government Transparency Code the Council has to publish on a quarterly basis details of all contracts over >£5k. This contract is included in the published details.

### **Supplementary Question**

Thanks for the answer. You say that if the service had been withdrawn from Bradford there would have been a financial cost to the Council. I just wondered why that would be and how much that would be?

### **Councillor Hinchcliffe**

It is about commercial confidentiality. I have just been acknowledged I cannot discuss that in Council is that right City Solicitor?

### **Parveen Akhtar, City Solicitor**

That is right Councillor Hinchcliffe. Any further detail would be commercially sensitive and we would be in breach of a confidentiality clause if it was to be disclosed here. Yes I can brief Councillors in complete confidence.

### **28. Councillor Pennington**

Further to the announcement six months ago, that an experienced Commercial Property Agent would be employed by the Council, to revitalise priority streets in the City Centre, can the Leader of the Council confirm, the cost so far, any tangible benefits and who the agent is?

### **Answer**

The release of a tender last year failed to secure an appropriate bid to undertake the work identified. The specification has subsequently been reviewed and two separate briefs drafted. The first is to undertake an on-street and internet survey of existing usage and perception within the wider city centre concentrating on retail / leisure threats and opportunities. The tender will be advertised via Yortender imminently.

Building on the findings of the survey – and once decision on the future of the markets has been reached and a vision for Top of Town thereby created – further specialised commercial assistance will be sought to use the vision to undertake a gap analysis, identifying both lack of existing provision and potential “missing”

retailers and, working as appropriate with letting agents for individual landlords, fill vacant units.

### **Supplementary Question**

This is amazing. We are six months on here and we have nothing to add. There is no response to my question on costs which is important and we have no named agent. Now we keep bringing in consultants into the Council. Am I right in thinking that the current AD of Asset Management was in a previous life a commercial property agent? Why can he not do the job?

### **Councillor Ross-Shaw**

He has another job which is the AD of Asset Management so that would be my concern with that one. There would be no cost because we have not got the commercial agent yet as the answer makes clear. So when we put out the tender obviously then we will incur a cost when we get someone of our own.

### **29. Councillor Ward**

To ask the Portfolio Holder for Education, Employment and Skills - At the Council meeting on 17 January it was resolved to “ask the Government to account for growth in demand of additional special educational needs (SEN) in this district”. Will the Portfolio holder for Children’s Services describe how this was done and what the Government’s response was?

### **Answer**

There are many areas across the country where there has been a need for additional SEN places. Bradford has experienced a significant increase in the demand for special educational needs and disabilities (SEND) and provision in the last 10 years and it’s projected that the demand for SEND provision will continue to grow, by 2018 additional specialist provision in the district will be required. This need is being addressed through a variety of different ways including providing additional capacity through existing provision and free school provision. The finances have been fully discussed with schools forum. It should also be noted that the population of the special schools has changed significantly for example the number of children with moderate learning difficulties has dropped and the children on the autism spectrum has increased. There have been similar increases for children with profound and multiple learning (PMLD) and Physical Difficulties (PD) with additional needs. As a Local Authority (LA) we have undertaken a review of SEN data to ensure that we have the right provision going forward to meet the needs of the children in the district. There is an expectation that every LA will undertake this piece of work. A variety of ways have been used to raise this issue with Government. An application has been made for the LA to establish a specialised Free School. Other applications by schools have been made for Free Schools matching what is required for provision in the district. Conversations have taken place with the Department for Education and Ministers to highlight the issues that are being faced in Bradford. We are awaiting the outcome to see what additional support will be received.

**30. Councillor Whiteley**

Can the Portfolio Holder for Health & Wellbeing provide a breakdown of the children brought into Local Authority Care for the previous two years broken down by age, ethnic background and nationality?

**Answer**

There were 683 children who became Looked After by Bradford Council in the last two years.

Age	Number
Under 1	143
1 – 4	134
5 – 9	135
10 – 15	206
16 – 17	65

Ethnic Origin	Number
White British	368
Other White backgrounds	65
Asian/British Asian	–
Pakistani	79
Other Asian backgrounds	14
Black/Black British	14
Mixed Heritage	73
Other Ethnic Groups	22
Not known	48

Of the 683 children, 74 were recorded as having a non-UK nationality. Because of the small numbers involved we can't make the full breakdown publicly available as individual children could be identifiable.

**31. Councillor Jeanette Sunderland**

Question to the Portfolio Holder for Environment, Sport and Culture - Can the Portfolio Holder advise how many trees each month per ward in the District have been felled as a result of Health and Safety implications?

**Answer**

The information held currently by the Service does not record ward details or identify the reasons for tree removal and the following figures could therefore include a number of trees removed to prevent damage rather than for being dangerous. The "trees" category also includes a high proportion of large shrubs such as hawthorn and elder or rogue growth such as 'scrub' sycamore, ash and elm growing from stumps or out of walls. The following numbers are therefore indicative given the limited time and resource available for a manual analysis of existing records:-

2016	
Month	Number
January	13
February	25
March	15
April	8
May	12
June	11
July	34
August	35
September	35
October	36
November	11
December	16
Total	251

**32. Councillor Davies**

Could the Portfolio Holder for Education, Employment & Skills advise members, why did the teacher recruitment bus tours start with primary schools, not secondary, when secondaries are where we have the most recruitment difficulties?

**Answer**

The secondary teaching market nationally is historically more difficult to target because of the emergence of academy chains and stand alone academy schools. So we have worked closely with local Teaching Partners, the Regional Schools Commissioner and National Government on this issue and fully endorse Sir Nick Weller's report 'The Northern Powerhouse Schools Strategy'. He has shared his findings with both the Public Forum for Education and the Education Improvement Strategic Board.

Over the last two years we have also developed relationships with outstanding providers, for example, Tauheedul, Northern Lights and Feversham Education Trust to work in Bradford and bring in and develop the best teachers through the development of their Teaching Partnerships.

**33. Councillor Love**

Please can the Portfolio Holder for Environment, Sport & Culture update members on the current situation regarding St George's Hall?

**Answer**

The tender process for a principal contractor has now been completed and is subject to pre-contract discussions. The schedule for the works and the estimated date for re-opening will be finalised with the principal contractor as part of these discussions. Once concluded, it is anticipated that there will be a four week site set up and mobilisation period, with the full team on site by late spring. In the meantime, further structural survey work and load testing is taking place at the Hall over the next few weeks and the strip out will be commenced shortly by the internal Council team.

**34. Councillor Pennington**

Can the Portfolio Holder for Regeneration, Planning & Transport confirm how many Fixed Penalty Notices have been issued in accordance with the Public Space Protection Order, intended to reduce anti social behaviour in the City Centre?

**Answer**

At present no Fixed Penalty Notices have been issued as timescales for the implementation and enforcement of the Public Space Protection Order have been extended in order to equip and train new members of staff who will be involved in enforcement. The staff will be operational and able to enforce the order from 3rd April 2017.

**35. Councillor Fear**

To ask the portfolio holder for Regeneration, Planning & Transport - How many businesses received support from the Council when starting up and have gone on to close within 3 years?

**Answer**

Economic Development's business advisor team support many individuals considering self-employment by sign-posting to support and services and assist with accessing finance. The majority of support to new-starts is referrals and although these supports are recorded it is not always possible to follow up on progress three years later.

More tangible evidence of start-up business support can be evidenced by the grant support offered through the City Centre Growth Scheme. To date the scheme has assisted 42 businesses to start up within the City Centre. Of these, six have closed within three years, providing a failure rate of 14%. This compares extremely favourably with the national statistics showing a 39.5% failure rate within the first 3 years (Source - Office for National Statistics).

**36. Councillor Miller**

Would the Leader of the Council be so kind as to inform members of the number of Council employees working to Zero Hours contracts?

**Answer**

The Council does not have any employees working to Zero Hours contracts.

**37. Councillor Jeanette Sunderland**

To ask the leader of Council - Following the decision of the Executive to prioritise awards to families what steps is she taking to protect those vulnerable people who are in receipt of a Discretionary Housing Payment who live in Extra Care Homes?

**Answer**

Residents who live in Extra Care Housing will continue to be eligible for a Discretionary Housing Payment as they are now. This applies as long as they are in receipt of Housing Benefit or the Housing Element of Universal Credit.

The Council has received increased funding for Discretionary Housing Payments, from the Department for Work and Pensions for the coming year and it is not the intention of the revised policy to penalise this vulnerable group in order to help more families.

**38. Councillor Davies**

Could the Portfolio Holder for Environment, Sport & Culture confirm whether she shares my view, that it would be simpler and more ethical to encourage people to shop around for the best energy deal from all providers rather than promoting one company in return for cash?

**Answer**

Bradford Council is a partner of White Rose Energy (WRE), a not for profit energy company for Yorkshire Region, which will be actively marketed to Bradford residents.

The income stream is ring fenced to support fuel poverty linked initiatives and hence, the council would have the opportunity to support fuel poor and vulnerable and households in the area.

By actively promoting WRE in the district we will be able to target customers particularly in fuel poverty. These households are less likely to be aware of the benefits of energy switching.

Currently there are around two thirds of households who do not switch energy supplier. These 'sticky' customers often overpay by hundreds of pounds per year compared to the cheapest tariffs available, with a high percentage of sticky households on low incomes (often OAPs) and therefore vulnerable to the effects of fuel poverty. A key cause of 'stickiness' among households is mistrust of energy companies. A council backed energy offer is more likely to be trusted and can engage residents and encourage them to access lower tariffs via its wide communications channels.

Customers are encouraged to shop around; no one will be forced to switch to White Rose Energy. Customers are offered personalised quotes to help them compare prices for the supply of electricity and / or gas via the website.

The income will support additional activity in the Fuel Poverty Framework for Action, current action plan agreed by EWOSC in Oct 2016, including people in fuel poverty who may not sign up to White Rose Energy. Actions might include supporting domestic energy efficiency measures and "healthy heat" type projects within our Better Homes Bradford programme.

**39. Councillor Pennington**

Can the Leader of the Council confirm, that regardless of the tenancy changes, whether there are any business rate arrears at the Odsal Stadium?

**Answer**



There are business rates arrears for Odsal Stadium as follows:-

A sum of £21,955.12 was submitted in the Council's claim against the former company which went into liquidation, covering the period 1 April 2016 to 14 November 2016. It is unlikely there will be any dividend for creditors from this process.

The Administrator was liable for the subsequent period, up until the new company took up occupation on 18 January 2017 and arrears of £6,791.20 are still outstanding. This is expected to be paid once the administration process is concluded.

The business rates for the new company are not overdue at present.

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## **Report of the Assistant Director, Policy, Programmes and Change to the meeting of Executive to be held on Tuesday 14 June 2016.**

**B**

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### **Subject:**

**Bradford District Plan**

### **Summary statement:**

**This report presents the completed Bradford District Plan 2016-2020, providing background on its development and the next steps in ensuring its delivery.**

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Sam Plum  
Assistant Director of  
Policy Programmes and Change

Report Contact: Kate McNicholas  
Phone: (01274) 431761  
E-mail:  
[kate.mcnicholas@bradford.gov.uk](mailto:kate.mcnicholas@bradford.gov.uk)

### **Portfolio:**

**Leader of Council and Corporate Portfolio**

### **Overview & Scrutiny Area:**

**Corporate**



## 1. SUMMARY

- 1.1 This report presents the completed Bradford District Plan 2016-2020, providing background on its development and the next steps in ensuring its delivery.

## 2. BACKGROUND

- 2.1 A district Community Strategy ran from 2011-2014. Work was started in 2013 to review that strategy but was put on hold awaiting the development of New Deal priorities. Since then there has been no district-wide plan in place to tie strategic partners to common goals.
- 2.2 Since 2014 there has been a fragmented approach across the work of partnerships, with a more joined-up approach to district-wide delivery needed, particularly in the context of significant public sector budget reductions which have taken place in recent years, and are expected to continue for the foreseeable future.
- 2.3 An approach for the district has been developed which will change the way the Council and other public services work together with people, communities, businesses and the voluntary sector. Effective partnership working, towards common goals, is critical to the successful delivery of the agreed outlined priorities.
- 2.4 The development of the District Plan for 2016-2020 was agreed by the Bradford District Partnership (BDP) Board at its meeting on 23 October 2015, as a means of aligning partner activity to the district's priorities. See Appendix 1 for details of BDP board members. It was also agreed that each of the BDP Strategic Delivery Partnerships (Producer City Board, Children's Trust, Health and Wellbeing Board and Safer and Stronger Communities Partnership) would take responsibility for and own one of the priorities, building on the revised governance structures agreed in October 2015.
- 2.5 The District Plan identifies the critical priorities for the district and what is meant by them, providing a focus and accountability for the delivery of activities to achieve those priorities. It provides a summary of evidence, examples of current delivery, and a supporting performance framework. In doing so the aims are to:
- Encourage clarity of purpose
  - Support greater action by a wide range of stakeholders
  - Provide accountability for progress

### **Consultation and Development**

- 2.6 A collaborative approach has been used to support the development of the District Plan and ensure partnership ownership of the priorities. Discussions have taken place through formal partnership meetings, individual discussions with representative organisations on the partnerships, on going conversations with lead officers and each partnership chair given the opportunity to provide their final endorsement of the commitments made.



2.7 Drafts were circulated to partners and Council officers and Members in December 2015 and then again in February 2016. Other consultation activity has included:

- VCS consultation event hosted by Bradford Assembly, 16.12.15
- BDP Board meeting, 22.01.16, 22.04.16
- Safer and Stronger Communities Partnership District Plan workshop, 26.02.16
- Strategic Disability, Learning Disability and Older Peoples Partnerships workshop, 01.03.16
- BDP workshop to analyse the cross cutting elements of the Plan, 09.03.16
- Overview and Scrutiny Committees, December to February 2016
- Area Committees, December to February 2016
- CMT briefings – 10.11.15 and 26.01.16
- “Have a natter” public engagement – December 2015
- On going input through New Deal public and staff engagement

### 3. OTHER CONSIDERATIONS

3.1 This report presents the completed Bradford District Plan at Appendix 2. The front and back pages of the District Plan provide a summary of the district with key statistics, highlighting the district’s assets and commitment to Bradford from influential Bradford people.

3.2 Each priority section sets out our ambition for the next four years, the steps we are going to take to achieve those ambitions, activities that individuals, communities, businesses and organisations can do to contribute. This is supported by key data, a supporting quotation from a BDP Partnership member and a relevant case study.

3.3 The District Dashboard will be central to the performance framework for the Plan. It is made up of high level success measures that tell us if we are on track for achieving the ambitions in the Plan. The measures relate directly to the ‘District Measures of Success for 2020’. The District Dashboard will be published on the Bradford District Partnership website and is designed to be engaging and accessible to everyone including members of the public.

3.4 The Plan cannot cover the detail of all activities partners and partnerships will be working on, but includes links to further information, which would include Partnership Plans and key websites. Once Bradford Council’s new web site is fully operational in June this will be the first point of contact for readers, with more interactive detail to support the Plan. This will include summary versions and further information on the performance and accountability elements.

#### **Next Steps**

3.5 The BDP Board agreed the Bradford District Plan on 22 April 2016 and following this meeting of Executive the Plan will be presented to full Council on 12 July. BDP Board members have also been asked to secure sign off of the District Plan within their own organisations.



3.6 To further support the delivery of the Plan a communication and engagement plan has been developed focusing on the core messages and key audiences of the Plan. It includes:

- An updated BDP webpage with links to relevant strategies and strategic delivery partnerships' delivery plans.
- Different hardcopy versions of the Plan to suit different audiences.
- Case studies and stories which focus on what people, businesses and others can do to help achieve our shared outcomes.
- Regular updates to staff across BDP partner organisations highlighting key messages, good news stories and calls to action.
- As part of the accompanying member engagement plan there will be regular one to one dialogue between ward officers and ward members, a bi-monthly member newsletter and site visits to experience examples of good practice.

3.7 Overall accountability for the Plan will lie with the BDP Board, with each Strategic Delivery Partnership Board having responsibility for its own priority. These thematic areas will also be scrutinised through the appropriate Overview and Scrutiny Committee.

3.8 The Council Plan is currently being developed, to identify the Council's delivery against the vision and priorities identified in the District Plan. It is due for consideration by Executive in July 2016 and full Council in October.

#### **4. FINANCIAL & RESOURCE APPRAISAL**

4.1 The District Plan will bring about a greater degree of collaboration and co-production resulting in a more efficient and sustainable use of resources.

4.2 The Plan will be a determining factor in shaping the Council's budget planning, and therefore the Council's contributions to it will be within the constraints of available financial and other resources.

#### **5. RISK MANAGEMENT AND GOVERNANCE ISSUES**

5.1 The absence of a District Plan would restrict the Council and partners' ability to deliver our shared priorities, jeopardising budget savings and limiting opportunity to transform the district.

5.2 The content of the District Plan comprises activity which is owned by the Strategic Delivery partnerships, with clear success measures governed through the BDP Board.

#### **6. LEGAL APPRAISAL**

No legal issues arise from this report.



## **7. OTHER IMPLICATIONS**

### **7.1 EQUALITY & DIVERSITY**

Discussions have taken place and feedback gathered from different parts of the district in order to ensure that all groups of people have had the opportunity to take part in the development of the Plan. Supplemented by written and online consultation, this has ensured feedback has been received from a broad cross-section of the district. As options, ideas and projects are identified, implemented and tested, any proposal with Council budget implications will be equality assessed at each stage of its development with documentation produced and made available publicly for transparency purposes.

### **7.2 SUSTAINABILITY IMPLICATIONS**

The District Plan is forward looking and designed to be fit for the future across Council, partners, communities and businesses. Environmental sustainability considerations are woven across all five priorities.

### **7.3 GREENHOUSE GAS EMISSIONS IMPACTS**

There are no greenhouse gas emission impacts arising from the District Plan.

### **7.4 COMMUNITY SAFETY IMPLICATIONS**

The development of the District Plan has positive implications for community safety. A key outcome of the Plan is 'Clean, safe and active communities', an outcome owned by the Safer and Stronger Communities Partnership.

### **7.5 HUMAN RIGHTS ACT**

There are no human rights implications from the District Plan.

### **7.6 TRADE UNION**

There are no Trade Union implications from the District Plan.

### **7.7 WARD IMPLICATIONS**

Public participation activities have taken place across the district to ensure an even spread of engagement across different communities. The direction established by the Ward Plans has been considered as part of the District Plan's development, to ensure a geographical perspective is given and that the plans are built from the bottom up.

## **8. NOT FOR PUBLICATION DOCUMENTS**

None



## **9. OPTIONS**

None

## **10. RECOMMENDATIONS**

10.1 Executive endorse the Bradford District Plan 2016-2020 and recommend it to full Council for endorsement.

10.2 Executive require that the Bradford District Plan 2016-2020 forms the basis for a Council Plan which will set out the Council's contributions to the shared commitments in the District Plan.

## **11. APPENDICES**

Appendix 1 – BDP board membership

Appendix 2 – Bradford District Plan 2016-2020

## **12. BACKGROUND DOCUMENTS**

BDP Board minutes: 22 April 2016





## Appendix 1 – BDP board membership

1. Leader of Council & **Chair of the BDP**
2. Second largest political group leader
3. Third largest political group leader
4. Chief Executive, Bradford MDC
5. NHS Airedale, Bradford and Leeds Primary Care Trust Cluster Rep
6. Vice-Chancellor & Principal, University of Bradford
7. Chief Executive, Incommunities
8. Chief Executive, Bradford Chamber of Commerce
9. Voluntary Sector Rep – Chair of VCS Assembly
10. West Yorkshire Police Rep



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# Bradford District Plan

2016-2020



**BRADFORD**  
working in partnership



Bradford is a UNESCO Creative City of Film. We are home to the National Media Museum and the UK's first IMAX theatre opened right here in Bradford.

Bradford is proud to have a UNESCO World Heritage Site at Saltaire. Historic England records 2,283 listed buildings for the district, including 22 listed as Grade I and 68 Grade II\*.

Bradford District is home to over half a million people. With over 124,000 people aged under 16 we are the youngest city in the country. There are also 75,000 people aged 65 or over living here.

Bradford is at the heart of the Leeds City Region. 46,000 people commute between Bradford and Leeds each day, the largest flow between any two cities in the UK.

Bradford District has the fourth largest population for a metropolitan district in England.

Bradford is 'Curry Capital of the UK' winning the title for a record breaking fifth consecutive year in 2015.

We are proud to be home to people from many different cultures and backgrounds which includes one of the most established British Asian populations in the UK.

Bradford District has internationally recognised landscapes including Bronte Country and Ilkley Moor (baht' at) as well as unique urban landscapes such as Little Germany and City Park. The district also hosts the Worth Valley heritage railway, the Victorian Shipley Glen Victorian Tramway and Five Rise Locks on the Leeds-Liverpool Canal.

Bradford is a £9.2 billion economy and has a powerful culture of enterprise with 35,500 people self employed.

The Government's Annual Population Survey names us as one of the happiest cities in the UK. Our average score makes us happier than Leeds, Manchester, Sheffield, Birmingham, Liverpool, Newcastle, Bristol and York.

Bradford District has 36 public parks covering 270 hectares, ten of which have special historic interest according to English Heritage. Lister Park has been given the Green Flag award for ten years running, placing it among the top parks in the country.

We want to make Bradford District a great place for everyone - a place where all our children have a great start in life, where businesses are supported to create good jobs and workers have the skills to succeed, a place where people live longer and have healthier lives and all our neighbourhoods are good places to live with decent homes for everyone.

Bradford is a great northern city and district, with a rich history and a bright future. Over half a million people live here and we have roots all over the world. We are a big economy with globally successful businesses, a skilled and enterprising workforce and a distinctive identity that reflects our young, diverse and growing population.

The district draws on this scale, dynamism and international outlook, putting them at the heart of our plans for inclusive growth to create prosperity and opportunity for all.

Despite undoubted progress, the district faces big challenges. Some of our schools are not as good as our children need them to be, too many people do not work, not everyone has the home they want and not all of our neighbourhoods are as prosperous and desirable places to live as they could be.

The world is changing. Due to economic, technological and social changes, and reduced public sector resource, the way key services are delivered is being transformed. Increasing demand for services, such as health and social care, and environmental changes requires innovation and behaviour change across the board to ensure the sustainability of the district, our economy and our communities. Improving rail connectivity to other cities in the North and the UK is a key priority.

**Through this Plan the Bradford District Partnership is determined to achieve:**

- Better skills, more good jobs and a growing economy
- A great start and good schools for all our children
- Better health, better lives
- Safe, clean and active communities
- Decent homes that people can afford to live in

It will take the energy, effort and resources of us all - public services, local people, businesses, communities and voluntary organisations - to deliver these outcomes. Our New Deal is about supporting people to take action, joining up delivery and using our combined resources in ways that will make the most difference.

**By working together we will achieve far more than working alone. We can all contribute something to make Bradford District a great place for everyone.**





# Better skills, more good jobs and a growing economy

## Ambition

Our goal is a high-value, high-skill economy driven by innovative and productive businesses that delivers growth, jobs and opportunity for all. A strong and sustainable economy will generate the wealth and prosperity to enable people to enjoy higher living standards and lead healthier lives.

Action to create a vocationally-led, business-focused education and training offer will help to deliver the district's growth potential and contribution to the wider City Region economy. Greater connectivity through improved transport and digital infrastructure is also a key priority. Improving transport links with Leeds and other cities in the North and the UK will enhance our offer nationally and internationally. Moving to a zero carbon economy requires new energy generation, resource efficient businesses and investment in green infrastructure.

## Bradford today

Bradford is a £9.2 billion economy, the eighth largest in England. We are the 'Producer City' at the heart of the North and a significant part of the Leeds City Region economy. The district has the fourth largest concentration of manufacturing employment in the UK and is home to a number of major UK and global businesses.

We have a powerful culture of enterprise, with high levels of self employment and business start-ups. Cultural industries play a key role with assets such as the National Media Museum and Saltaire World Heritage site.

Our university and colleges are leading providers of vocational skills and are at the forefront of technological, social and environmental innovation.

- 88,200 working-age residents are qualified to degree level, which is 27% of the total compared to 37% across England as a whole (Annual population survey – NOMIS)
- 49,400 working-age people have no qualifications, 15.0% of the population in comparison to 9.8% regionally and 8.4% across England as a whole (Annual population survey – NOMIS)
- Median weekly full-time earnings for Bradford residents are £452, below the regional average of £480 and the England average of £533 (Annual survey of hours and earnings – NOMIS)
- 44,500 people commute between Bradford and Leeds each day, the largest flow between any two cities in the UK (2011 Census)
- 5.1 tonnes of CO2 emissions per capita per year. This compares to 6.7 tonnes per capita across England as a whole, and 8.1 tonnes per capita regionally (NOMIS)

## What people say

The Broadway centre has given us a boost

We need to support manufacturing

We need better jobs that pay wages people can afford to live on



## Good things happen here

Businesses in Keighley have voted to create a **Business Improvement District** which will put them in the driving seat to improve the town centre.

Businesses pay a 0.5% top-up on their business rates to create a £1.5 million fund that will be spent on a range of projects to attract more shoppers and visitors to Keighley over the next five years.

## Making it happen

**Bradford's Producer City Board is leading an economic strategy that has three key elements:**

- Creating the conditions to make Bradford the best place to set up, grow and run a business
- Making innovation and skills central to our economy
- Trading on our culture of enterprise and industrial strength to compete in the global economy

**Over the next four years Producer City partners will:**

- Develop an employer-led education and skills system to match local people to jobs
- Strengthen links between universities, colleges and industry to support innovation and knowledge transfer

- Bring forward strategic employment sites for new and growing businesses
- Increase provision and access to super/ultra fast broadband
- Continue the regeneration of our city and town centres
- Work with city region and national partners to increase investment in our transport infrastructure
- Promote Bradford to investors, businesses and skilled workers to unlock our growth potential
- Support more businesses to export
- Develop a 'Made in Bradford' renewable energy offer, working with private sector partners to deliver energy to citizens at a fair price

## Better together

### People can:

- Develop and improve your skills at work and in your own time
- Shop locally and be a local tourist to support businesses and jobs in the district
- Find out about the good things happening here and be an advocate for the district

### Businesses can:

- Offer apprenticeships, placements and work experience to young people
- Procure goods and services locally where possible
- Support employees to enhance their skills
- Adopt inclusive employment policies to maximise the benefits of a diverse workforce

### Communities and the voluntary sector can:

- Support skills development by offering placements to people needing work experience
- Provide volunteering opportunities to develop the skills of the wider workforce
- Work with those furthest away from the labour market to improve access to training and employment opportunities
- Share experience and knowledge to support the growth of social enterprise

**"With a tremendous history and culture of enterprise and innovation, manufacturing excellence and economic success and supported by a world leading technology university, we all share a responsibility to make great things happen here. We have an exciting future. Let's get going."** Brian Cantor, Vice-Chancellor, University of Bradford and Chair of Producer City People and Innovation Board



## Success measures by 2020:

- Increase the percentage of our working-age population in employment and get much closer to the England average
- Increase the percentage of working-age people qualified to at least Level 3 in line with, or better than, the England average
- Reduce CO2 emissions per capita further, and maintain below the England average
- Reduce the proportion of population claiming out of work benefits in line with the Yorkshire & Humber average

**65% of working-age people in employment, below Y&H (70%) and England (73%)**  
Annual Population Survey - NOMIS





# A great start and good schools for all our children

## Ambition

Securing a successful future for the district depends on securing a successful future for our children. We want to make sure every child can reach their full potential regardless of where they live, cultural background or financial circumstance. This means offering the right help at the right time to ensure they are happy, healthy and achieving throughout their lives.

A good education is central to this. While we have seen improvement in educational attainment, this hasn't gone far enough. Things have to change and we want all our schools to be 'good' or 'outstanding' by 2020.

## Bradford today

Bradford is the youngest city in the UK, and has a diverse population with our children coming from a range of economic, cultural and ethnic backgrounds.

Some of our schools are among the highest performing in the country but we also have a high proportion of schools that are underperforming. Attainment levels have improved in recent years but are still below national averages.

- 88 primary and 59 secondary schools (Department for Education)
- 63% of schools rate 'good' or 'outstanding' by Ofsted compared to 79% across Yorkshire & Humber and 84% for England as a whole (Ofsted)

- 45.5% of pupils achieve five A\* to C grades at GCSE or equivalent including English and Maths compared to 53.8% across Yorkshire & Humber and 52.8% for England as a whole (Department for Education)
- 153 languages spoken by our schoolchildren (school census)



**“Our focus is on early intervention and prevention in the very early years, starting from conception. By having a clear focus on outcomes for children, we will secure improvements in children’s readiness to learn at school and reduce inequalities in health and achievement. Closing the gap in performance between the most disadvantaged and vulnerable groups and the national average will help to break inter-generational cycles of neglect, abuse, and violence and underachievement.”** Michaela Howell, Programme Director, Better Start Bradford and Children's Trust member

## What people say

Parents need to get involved with their children’s education

Schools and colleges need to prepare young people for the world of work by helping them write CVs and providing interview support



## Good things happen here

National Apprenticeships Week in March 2016 saw three Bradford schools show off their design and build skills as part of a competition between schools organised by Incommunities.

Jade Cloughton and Summer Hill were among six students from Tong High School who built a dining room table. They said: “We are doing joinery at school and worked out our design beforehand and then put the table together in just a few hours. It’s been great to put our skills into action.”

## Making it happen

Bradford Children’s Trust is a partnership of organisations responsible for the delivery of services to children, young people and families. The Children and Young People’s Plan sets out how we will work with families and others to make a difference to the lives of children and young people across the district.

### The plan’s priorities that will deliver a great start and good schools are:

- Ensuring our children start school ready to learn
- Accelerating educational attainment and achievement
- Ensuring our young people are ready for life and work
- Ensuring there is education, employment and skills for all

### Over the next four years partners will work together to:

- Increase the number of childcare and early education places
- Focus on improving schools
- Develop vocational learning opportunities through Bradford Pathways
- Invest in attracting, developing and keeping the best school leaders, teachers and classroom assistants
- Provide real opportunities for skills development and jobs when young people leave school

## Better together

Our Education Covenant sets out what we can all do to give our young people the best start in life.

People can:	Businesses can:	Communities and the voluntary sector can:	Schools and colleges can:
<ul style="list-style-type: none"> <li>• Ensure children attend nursery</li> <li>• Read, count and play every day with your young children</li> <li>• Make sure children attend school and are not absent without the school’s agreement</li> <li>• Get involved in your children’s education: encouraging and celebrating their learning</li> <li>• Support your child to be physically active including, if possible, walking to school</li> </ul>	<ul style="list-style-type: none"> <li>• Provide work placements, apprenticeships and be active in giving young people career advice</li> <li>• Encourage employees to volunteer in schools and offer mentoring to young people</li> <li>• Get involved with schools, Industrial Centres of Excellence, colleges and the University of Bradford</li> </ul>	<ul style="list-style-type: none"> <li>• Provide work placements, apprenticeships and other educational opportunities</li> <li>• Support parents to become involved in their children’s education and development</li> <li>• Stimulate community activities that support and enhance learning in schools, early years and other settings</li> <li>• Work with schools and others to support the most disadvantaged families</li> </ul>	<ul style="list-style-type: none"> <li>• Work in partnership as part of our wider education system to raise attainment</li> <li>• Share resources and expertise to improve performance</li> <li>• Support students to make the right learning choices for their future working with parents and employers</li> </ul>

## Success measures by 2020:

- Every child to attend a school rated good or better
- Children’s attainment at the age of 11 to be as good as, or better than, the England average
- GCSE attainment to be as good as, or better than, the England average
- Keep our rates of young people not in employment, education or training significantly lower than the England average
- Reduce child poverty levels in line with Yorkshire & Humber levels, and in all parts of the district



**3.5% of 16-18 year olds not in education, employment or training in 2015 down from 5.4% previous year, and better than England (4.2%)** Department for Education





# Better health, better lives

## Ambition

We want all of our population to be healthy, well and able to live independently for as long as possible – with the right healthcare or support for each person, available at the right time. Our ambition is to help everyone take more control of their own health and wellbeing, to see more people taking good care of their health and fitness and to see people supporting each other to make positive changes.

Getting and staying healthy can be harder for people living on low income, in poor-quality housing or leading insecure, stressful lives. Our challenge is to ensure everyone is able to enjoy the best health they can and to have a good quality of life whatever age they are and wherever they live.

## Bradford today

In recent years the population of Bradford District has grown: there are more young people, more old people and we are more ethnically diverse than ever before. By 2020, a further 20,000 people will live here. The district has high levels of deprivation, and there is a wide gap between the poorest and wealthiest parts of the district.

In general, people in Bradford District are leading healthier lives and living longer. However, health inequalities mean that a child born today in the most deprived part of the district will live on average ten years less than a child born in the most affluent area.

More people smoke, including during pregnancy, more people are overweight, we take less exercise and eat less fresh fruit and veg here than nationally. As a result heart disease, lung disease and cancer cause more preventable deaths in Bradford District compared to the rest of the country.

- 5.6 babies in every 1,000 die before their first birthday compared to 4.3 across Yorkshire & Humber and 4.0 for England as a whole (Public Health Outcomes Framework)
- 20% of 4 to 5 year olds and 36% of 10 to 11 year olds are overweight, compared to 22% of 4 to 5 year olds regionally and nationally and 33% of 10 to 11 year olds regionally and nationally (Public Health Outcomes Framework)
- 31,000 people aged over 65 are unable to manage at least one activity on their own (Projecting older people population information system)
- 7.3% of people have used outdoor space for exercise or health reasons in the last seven days in comparison to 18% across Yorkshire & Humber and 17% across England as a whole (Public Health Outcomes Framework)
- 4.7% of deaths attributable to air pollution compared to 5.1% across Yorkshire & Humber and 5.3% for England as a whole (Public Health Outcomes Framework)

## What people say

Lots of people from different services look after my health needs but they don't seem very co-ordinated to me

We need more early support for people suffering with mental health problems

My GP out-of-hours service is so much better now



## Good things happen here

The Bradford Volunteer Doula Project offers peer support during pregnancy and childbirth. Volunteer doulas receive accredited training and offer women up to six weeks of antenatal support.

Women who are supported this way are more likely to breastfeed and less likely to have a caesarean delivery, both of which have positive impacts on the health of mothers and their babies.

## Making it happen

The Bradford and Airedale Health and Wellbeing Board is the strategic partnership responsible for public health, working to create sustainable, modern, integrated services that support people to be healthy, well and independent.

We will work with families, community and voluntary groups and others to wrap support around people in their homes, families and communities. We will work with families and the wider community to safeguard vulnerable people.

We will bring different services together – like hospitals, social care and GPs – to work in a more joined up way. We will use our Better Care Fund to bring some of our budgets together to design services that work better together, provide value for money and help us improve our health and wellbeing.

## Over the next four years partners will work together so that:

- Prevention comes first and needs are met earlier
- Demand for urgent and unplanned care is reduced
- People are supported to remain independent for longer, minimising hospital and nursing care
- Resources are focused on mental wellbeing as much as physical wellbeing
- Self care programmes are developed to help people manage their own health
- All children are registered with a GP and a dentist
- People are supported to stay fit and active and to eat healthily so obesity is reduced

## Better together

### People can:

- Take responsibility for staying healthy, active and independent – e.g. reduce alcohol intake, eat healthily and stop smoking
- Stay fit by taking advantage of the wide range of sport and leisure activities in the district
- Set up a support network for a vulnerable person using RallyRound
- Use services appropriately – attending appointments, using A&E and 999 for urgent/emergency only

### Businesses can:

- Ensure workplaces are safe and healthy places
- Support employees to improve their health and wellbeing
- Keep in touch with staff who are sick and support them to return to work
- Recognise the benefits of a diverse workforce that includes people with disabilities

### Communities and the voluntary sector can:

- Help children and young people to be healthy and active through community-based activities
- Support older people to stay active, healthy and connected within their community
- Encourage volunteering to increase provision of health and wellbeing activities in the community
- Provide activities to support people to maintain physical and mental wellbeing



“The Health and Wellbeing Board will work better together to support our population to improve their health and wellbeing so that all the people that live here can be healthy, well and independent.” Helen Hirst, Chief Officer, NHS Bradford Districts and City CCGs and Health and Wellbeing Board member

## Success measures by 2020:

- Increase healthy life expectancy
- Reduce the gap in life expectancy between the most and least deprived areas
- Significantly reduce the proportion of children overweight or obese at age 10 to 11
- Improve mental wellbeing and reduce high anxiety to below the England average
- Build on success at tackling loneliness and social isolation
- Significantly reduce causes of preventable deaths – smoking, being overweight, and obesity – and increase physical activity and healthy eating



Life expectancy at birth (in years): women 81 years, of which 59 healthy men 78 years, of which 62 healthy Public Health Outcomes Framework



# Safe, clean and active communities

## Ambition

We want to foster safe and resilient communities in neighbourhoods that people are proud and happy to live in. We want everyone to have the opportunity to play an active part in their community. This means working together to build strong, cohesive communities where people get on well and value each other.

Looking after the environment, helping to keep the places we live and work clean and safe, reducing waste, volunteering and getting involved locally will make Bradford District a better place to live. A clean and safe environment will promote a positive image and make the district more attractive to businesses, investors and residents.

## Bradford today

Over 100,000 people are active in their communities, contributing their time, energy and skills to help make them better places to live.

Bradford has a strong Voluntary and Community Sector with over 1,500 community groups delivering valuable services, help and support to people across the district, particularly to those who are most disadvantaged.

Crime levels have been falling in recent years but residents are still concerned about safety and security, particularly for the elderly and vulnerable. Littering is a problem on many streets.

- 85 crimes per 1,000 population per year. This compares to 71 crimes per 1,000 across Yorkshire & Humber and 64 crimes per 1,000 across England (ONS)
- 38.9 people killed or seriously injured in every 100,000 population on the district's roads in comparison to 45.1 for Yorkshire & Humber and 39.3 for England as a whole (Public Health Outcomes Framework)
- 48% of household waste sent for reuse, recycling or composting, compared to 44% regionally and nationally (DEFRA)

## What people say

We got together to get bollards put in place to stop quad bikes driving up and down

Recycling should be made easier, with clear instructions on what can be recycled

Community buildings should offer a range of services including health, libraries, youth activities, training opportunities – a creative approach is needed



## Good things happen here

Volunteers in **Hirst Wood Regeneration Group**, supported by funding from Biffa, have transformed scrubland next to Hirst Lock into a nature reserve which is accessible to all. Saltaire Primary are now using the site as a learning resource for nature/conservation and to raise environmental awareness among children and the wider community.

## Making it happen

The Bradford District Safer and Stronger Communities Partnership want to make Bradford District a safer and cleaner place to live. We don't want anyone in the district to be disadvantaged by where they live or who they are.

### Working alongside residents, businesses and our partner organisations, our priorities are:

- Supporting the most vulnerable and improving community safety – tackling domestic violence, human trafficking and child sexual exploitation, anti-social behaviour and burglary
- Promoting stronger, active communities and better community relations
- Minimising waste by increasing recycling and reducing the costs of waste disposal
- Increasing participation and engagement in cultural activities

### Over the next four years partners will work together to:

- Reduce crime and support the work of the police both at a neighbourhood level and in specialist departments
- Promote the 'People Can Make a Difference' campaign to build on existing community activities
- Increase awareness of recycling options and change behaviour and attitudes to waste and street cleanliness
- Work with families and the wider community to safeguard vulnerable people
- Promote community cohesion and neighbourliness
- Invest in cultural facilities and provide wide ranging programmes of activity

## Better together

### People can:

- Keep your gardens, streets and city free from litter
- Recycle more and send less waste to landfill
- Drive safely with consideration for other road users and pedestrians
- Get involved in organised activity in your area such as litter picks
- Take up a formal volunteering role
- Help out as a neighbourhood watch co-ordinator
- Become a special constable

### Businesses can:

- Keep areas around your premises clean and safe
- Support local community groups by encouraging staff volunteering and supporting fund-raising activities
- Use energy more efficiently and reduce waste

### Communities and the voluntary sector can:

- Open up and run buildings and facilities for local people to use
- Help bring people from different backgrounds together through community activities and events
- Encourage community action to improve local environments by bringing people and organisations together



**"Bradford is an amazing district because of the passionate people within it. The energy and drive of thousands of volunteers is helping to deliver brilliant local services."**

Dave Forrest, Director, Bradford Volunteer Centre and Safer and Stronger Communities Partnership member

## Success measures by 2020:

- Increase the amount of household waste sent for reuse, recycling or composting to at least 60% and remain significantly above the England average
- Reduce the crime rate and bring it in line with the Yorkshire & Humber average
- Reduce perceptions of worsening anti-social behaviour
- Increase the proportion of people who agree their local area is a place where people from different backgrounds live together harmoniously
- Reduce the rate of people killed or seriously injured on our roads, and be well below the England average
- Increase participation in cultural activities and events



**64% of people agree that their local area is a place where people live together harmoniously**  
2014/15, compares to West Yorkshire 65%  
Police and crime commissioner for West Yorkshire





# Decent homes that people can afford to live in

## Ambition

We want high-quality homes in neighbourhoods where people want to live so that everyone has a home that is right for their needs and where they can thrive.

We want to increase the rate of house building and provide a range of accommodation, from affordable homes to the higher-value housing that can attract and retain skilled workers.

It is critical to ensure that new homes are fit for the future. We want high-quality design and build standards to create homes that are energy efficient, adaptable and sensitive to future environmental and technological change.

Tackling under-occupation and empty homes will make a big contribution to meeting housing demand.

## Bradford today

Our growing population is increasing the need for new homes. Current forecasts mean that around 2,200 additional homes will be needed each year.

Symptoms of insufficient housing supply are evident across the district: overcrowding has increased to nearly ten percent of households, while homelessness also increasing. The number of people in fuel poverty is higher than the national average, potentially causing increased winter mortality for high-risk groups such as older people.

Compared to neighbouring areas, house prices in Bradford are relatively low, presenting an opportunity for people to own their own homes. Low average incomes however mean affordability can still be a problem and affects the quality of some housing.

- Bradford has around 210,000 homes across the district (CBMDC)
- 65% of households are owner-occupiers, in comparison to 63% nationally and 64% regionally (2011 Census)
- Bradford has a low proportion of social housing – around 15% compared to 18% nationally (2011 Census)
- Over the last ten years the number of households renting from a private landlord has increased significantly, to 18% (2011 Census)
- The average house price is £96,980, in comparison to £190,905 nationally and £125,055 regionally (Land Registry House Price Index)

## What people say

Landlords need to be more responsible for maintaining their buildings and the local environment

Need more affordable homes to rent and buy

Need more good housing for older people to allow them to move and free-up bigger homes for families



## Good things happen here

Partner organisations DISC (Developing Initiatives for Support in the Community) and Hope Housing have opened Bradford's 'No Second Night Out' service for rough sleepers. The service offers emergency accommodation, street outreach and cold-weather shelter for homeless people who would otherwise face sleeping on the streets. In addition, homeless singles, couples and families will be able to access 18 units of brand new, high quality temporary accommodation at Clergy House and Jermyn Court in the city centre, when the development is completed at the end of 2016.

## Making it happen

While all the outcomes in this District Plan have clear connections, the links between living in a decent home and achieving the other outcomes is particularly critical.

Working alongside residents, private landlords, housing developers and partner organisations, the Producer City Place Board and the Bradford Housing Partnership are working to achieve:

- More homes
- Safe and healthy homes
- Affordable homes
- Support for independence and prevention of homelessness

### Over the next four years partners will work together to:

- Support the development of more homes of the right type in the right locations
- Deliver housing growth in priority areas of the Canal Road Corridor, Holme Wood and Tong, and Bradford city centre
- Invest in transport and social infrastructure to support housing development
- Tackle empty homes and work with partners to provide a good quality housing offer to under 35s
- Focus on addressing poor conditions and management in the private rented sector
- Tackle obsolete and low-demand housing and neighbourhoods
- Help to make homes in Bradford more energy efficient

## Better together

### People can:

- Take advantage of schemes to improve the energy efficiency of your home
- Get early help to manage your finances if you are struggling to pay your rent or mortgage
- Donate unwanted furniture and household goods to recycling schemes

### Businesses and landlords can:

- Work with public agencies to unlock stalled housing sites
- Make sure they meet legal requirements if they let out property
- Work with social housing providers to provide more affordable homes

### Communities and the voluntary sector can:

- Provide support to those at risk of losing their homes
- Help people on low incomes by providing recycled and donated furniture and household appliances
- Co-ordinate volunteers to help people maintain their homes
- Develop social enterprise models to provide housing

**“Strong partnership working and local authority support has enabled social landlords to secure sizeable financial assistance in recent years for new housing to help meet the needs of Bradford’s growing population. I look forward to strengthening those arrangements further.”** Geraldine Howley, Group Chief Executive, Incommunities and Chair of Housing Partnership



## Success measures by 2020:

- Create 8,000 more homes
- Bring down the proportion of long-term empty homes in line with the Yorkshire & Humber average
- Bring down statutory homelessness to less than one person in every 1,000
- Reduce the percentage of households in fuel poverty







# Our Plan

It is the energy, talent and diversity of Bradford District which will be key to the success of this plan – the district’s plan.



## Elliot Broadfoot

**Actor, East Bowling**

“Bradford has a rich and fulfilling cultural aura made up of colours from every country and community on the planet. It is a place that is often misrepresented but is actually a place where culture brings people together.”



## Rimah Aasim

**Head Teacher, Worth Valley Primary School, Keighley**

“I have a vision of excellence that can be achieved by all children. Our new programme – Promoting Alternative Thinking Strategies – will give children the confidence to manage their emotions when they feel under pressure, and provides a positive path encouraging them to succeed in life.”



## Joanna Robinson

**Managing Director, Mansfield Pollard**

“Established in 1866, our business has operated successfully in Bradford for 150 years and we are committed to growing our business here. We are as confident of our future as we are proud of our past.”



## Bobby Carney

**Resident, Girlington**

“When I came to Bradford in 2014 I was using and drinking heavily and became homeless. I am eternally grateful for the kindness and care I was shown by the services of Bradford that has helped me find a home and keep substance free.”



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## Bana Gora

**Chief Executive, The Muslim Women's Council**

“I choose to live in Bradford because it is vibrant, diverse and edgy. Bradford has always been a pioneering city and a city of compassion. It is always welcoming of the ‘other’ and has been a sanctuary to many fleeing war, persecution and poverty. Though Bradford faces many challenges of its own it never loses its humanity.”



## Afzal Kahn

**Founder & Creative Director of The Kahn Group**

“I was born in Bradford, went to school here and started my business here. I started with a small retail outlet and now have an international business headquartered in Bradford. Bradford is a vibrant city with great potential, and I would encourage all budding entrepreneurs to follow their dreams.”



## Iain Bloomfield

**Artistic Director, Theatre in the Mill**

“Bradford as a city has a huge heart, people care, people are engaged through reasons of politics, faith, culture – it is a living and lived experience that is, I believe, the future not the past.”



# Our commitment

The Bradford District Plan sets out the long-term ambition for our district and outlines the priorities for action over the next four years. Achieving this ambition and addressing the priorities will enable us to make Bradford a better place.

The Bradford District Partnership involves the public sector, businesses and community partners working together. We recognise that addressing challenges and delivering opportunities as part of our New Deal cannot be achieved by a single agency alone. Achieving our shared ambitions will take more than just the actions of BDP partners working together. Throughout this Plan we have identified how residents, communities, businesses, voluntary organisations and the public sector can contribute towards working together in achieving our shared ambition for the district.

The Bradford District Plan will be reviewed every two years with a progress report published on an annual basis. The annual report will highlight the successes and achievements as well as identifying areas where greater focus is needed. Local, regional and national changes will also be reflected in the annual report.

### In support of the Plan the partners of the Bradford District Partnership Board will:

- Encourage individuals and organisations in the district to become Bradford ambassadors by sharing positive stories to promote the district in a consistent way.
- Commit to do more to enable community leadership and help communities be more resilient.
- Be more focused on prevention and early intervention to ensure people’s needs are met earlier. Provide work experience for Bradford residents to contribute to the Bradford Pathways approach.
- Share apprenticeship schemes and career pathways between organisations, developing talent for each other, enabling shared training, coaching, values and behaviours.
- Support employees to live healthier lifestyles. For example by providing a safe, healthy place to work and visit, encouraging cycling to work, giving healthy options in canteens and supporting staff returning from periods of ill health.
- Promote employee volunteering, particularly where it contributes to the delivery of our shared outcomes.
- Recruit from under-represented groups in the district to increase employment opportunities for those individuals, and to improve organisational and business effectiveness through being more representative of our population.





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# Report of the City Solicitor to the meeting of Council to be held on 12 July 2016

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**Subject:**

**Proposed Amendment to the Constitution.**

**Summary statement:**

**At the meeting of Council on 21 October 2014 Council resolved to provide additional training sessions on child sexual exploitation (CSE) for elected members.**

**This Report recommends an amendment to the Members' Code of Conduct to require such training to be compulsory. The proposed amendment to the Members' Code of Conduct was considered by Governance and Audit Committee on 28 June 2016. This Report seeks a decision from Council on the recommendations of Governance and Audit Committee.**

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Parveen Akhtar  
City Solicitor

Report Contact: Mandy Hill  
Team Leader Education Employment  
and Litigation Team  
Phone: (01274) 432214  
E-mail: [mandy.hill@bradford.gov.uk](mailto:mandy.hill@bradford.gov.uk)



## **1. SUMMARY**

- 1.1 At the meeting of Council on 21 October 2014 Council resolved to provide additional training sessions on Child Sexual Exploitation (CSE) for Elected Members.
- 1.2 The contents of this Report were considered by Governance and Audit Committee on 28 June 2016. This Report provides details of a proposed amendment to the Members' Code of Conduct, which forms part of the Council's Constitution and details the recommendations of Governance and Audit Committee.

## **2. BACKGROUND**

- 2.1 On 21 October 2014 Council considered a motion regarding Child Sexual Exploitation. The Council recognised the right of all children to be protected from all forms of exploitation, victimisation and abuse, including sexual abuse and exploitation, and to receive help as laid out in the United Nations Convention on the Rights of the Child. The Council resolved that it is committed to doing all that it can to protect and promote the rights of the children, particularly those in the Council's care. The Council also resolved to seek to ensure that the Council's understanding of the issues and of how to respond to, investigate and prevent child sexual exploitation continue to improve so that effective action to stop CSE is taken.
- 2.2 An online training course has been developed in partnership with Just Whistle ( the training arm of Safe and Sound an organisation which works to keep children and young people safe and sound from sexual exploitation), Parents against Child Exploitation and Bradford Safeguarding Children Board, to provide up-to-date information on: -
- The National Action Plan for Tackling Child Sexual Exploitation.
  - Human trafficking.
  - The grooming process
  - Missing children and young people.
  - Child exploitation and online protection.
  - Arrangements for referring and responding to concerns in the Bradford district.
- 2.3 The training also provides an overview of relevant legislation.
- 2.4 The approximate length of time for completing the online training is between 1 and 2 hours.
- 2.5 Work is underway with Member Support Services to develop flexible approaches as to how the training is accessed and completed.



### **3 PROPOSED AMENDMENT TO THE MEMBERS' CODE OF CONDUCT**

- 3.1 It is recommended that all Elected Members and voting co-opted Members of the Council be required to complete a mandatory training course on CSE. It is proposed that the Members' Code of Conduct which forms part of the Council's Constitution stipulates that CSE training for Elected Members and voting co-opted Members is compulsory. To do so will act as a timely reminder for existing councillors to undertake such training if they have not already done so and will of course ensure that all newly elected members also undertake the training. Elected Members will be required to repeat the training following re-election, or if the content of the training is significantly amended, for example as a result of changes to statutory guidance. By inserting a requirement in the Code the requirement will also ensure voting co-opted Members of the Council also undertake such training.
- 3.2 It is proposed that the following paragraph be inserted into the Members' Code of Conduct: -

#### **Training**

- 21A. It is a mandatory requirement that you complete a training course on Child Sexual Exploitation. You will be sent details by email of the course you are required to complete and the course must be completed within 6 months of your election or re-election or in the case of co-opted members your co-option or the renewal of your co-option. Current Members, including current co-opted Members are also required to complete a training course on Child Sexual Exploitation and must do so within 3 months of being sent details by email of the course. You will be required to repeat the training if the content is significantly amended, for example as a result of changes to statutory guidance.

It was recommended to Governance and Audit Committee that all Elected Members and voting co-opted Members of the Council complete the training course on Child Sexual Exploitation within 3 months of Members being sent details of the course. Governance and Audit Committee recommend that in relation to new and re-elected Councillors the course be completed within 6 months of their election or re-election. The same requirement would apply to co-opted members on their co-option or renewal of their co-option. The amended wording is set out at para. 3.2 above. The Members' Code of Conduct is attached at Appendix 1 to this Report with the proposed amendment recommended by Governance and Audit Committee detailed in red.

- 3.3 Member Support Services will keep an up to date record of the training completed.

### **4. FINANCIAL & RESOURCE APPRAISAL**

The resources required to amend the Constitution can be met from existing provision.



## **5. RISK MANAGEMENT AND GOVERNANCE ISSUES**

By undertaking such training, Elected Members and co-opted Members will:

- have an awareness of the background to child sexual exploitation, including definitions, the key legislation and guidance and research findings.
- understand the risk assessment process, including which elements are used to create thorough assessment documents.
- know the categories of risk and what vulnerability factors that professionals consider when undertaking an assessment.
- have a basic knowledge of the responsibilities of the key agencies involved in helping children that are being, or at risk of being, sexually exploited.
- be able to identify the key and up to date contacts/stakeholders within their ward for progressing safeguarding concerns and issues.

## **6. LEGAL APPRAISAL**

- 6.1 Article 17 of the Constitution requires the Monitoring Officer to take steps to make herself aware of the strengths and weaknesses of the Constitution and make recommendations for improvement.
- 6.2 The training will enable Elected Members to have a better understanding of Child Sexual Exploitation to assist them in ensuring the Council meets its legal obligations to protect children in the Bradford District from this type of harm.

## **7. OTHER IMPLICATIONS**

The training will contribute to ensuring the human rights of children are protected.

## **8. NOT FOR PUBLICATION DOCUMENTS**

None.

## **9. RECOMMENDATIONS**

- 9.1 Governance and Audit Committee recommend to Council the adoption of the proposed amendment to the Members' Code of Conduct, which forms part of the Council's Constitution, as set out in paragraph 3.2 above and at Appendix 1 attached to this Report.
- 9.2 That the City Solicitor ensures that any agreed amendments are implemented.
- 9.3 That the City Solicitor be granted delegated authority to make consequential amendments to the Constitution as a result of any recommendations approved by full Council.





**10. APPENDICES**

Appendix 1 – Proposed Amendment to the Members' Code of Conduct.

**11. BACKGROUND DOCUMENTS**

None

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**PART 4 CODES AND PROTOCOLS****PART 4A Members Code of Conduct**

This Code applies to elected Members and voting co-opted Members of City of Bradford Metropolitan District Council in all aspects of their public life. This means that the Council expects Members to follow this Code when they are conducting the work of the Council, representing the Council on any external organisation, and otherwise acting in their official capacity. The Code of Conduct does not apply to what Members do in their purely private and personal lives.

**Part One – Standards of Conduct**

You must have regard to, and act in accordance with, the following standards of conduct:

**1. Selflessness**

You should serve only in the public interest, and should never improperly confer an advantage or disadvantage on any person, organisation or group, or any other third party.

**2. Honesty and Integrity**

You should not place yourself in situations where your honesty and integrity may reasonably be questioned, you should not behave improperly and should avoid the appearance of such behaviour.

**3. Objectivity**

You must make decisions based on the information before you, having had regard to any professional advice provided to you and in accordance with your view of the public interest.

You should make decisions on merit, this includes when making appointments, awarding contracts, or recommending individuals for awards or other recognition.

**4. Accountability**

You are accountable to the public for your decisions and actions and the manner in which you carry out your duties. You must co-operate fully and honestly with any scrutiny appropriate to your office.

You should not undertake any action which would bring the Council, your position, or the position of Members generally, into disrepute.

**5. Openness**

You must be as open as possible about your actions and those of the authority, and should be prepared to give reasons for those actions.

**6. Leadership**

You must promote and maintain high standards of conduct by supporting these principles by leadership and by example, and should act in a way that secures or preserves the confidence of others.

You must have due regard to the impartiality and integrity of the authority's statutory officers and its other employees.

## Part Two – Registration and Disclosure of Interests

### Registration of Interests

7. Within 28 days of your election or co-option, you must notify the Monitoring Officer of any 'disclosable pecuniary interests' which you have at that time
8. Where you are re-elected or re-appointed, notification is only required of any new disclosable pecuniary interests within 28 days of your election or co-option.
9. You must keep your Register of Interests entry up to date by notifying the Monitoring Officer of any changes to your disclosable pecuniary interests within 28 days of the change occurring, or you becoming aware of the change.
10. A 'disclosable pecuniary interest' is an interest defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 set out in the table below.

<b>Subject</b>	<b>Prescribed description</b>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by a member of a relevant authority in carrying out duties as a member, or towards the election expenses of a member of a relevant authority. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992 <sup>(1)</sup> .
Contracts	Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority— (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.

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<sup>(1)</sup> 1992 c. 52.

Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	Any tenancy where (to the member of the relevant authority's knowledge)— (a) the landlord is the relevant authority; and (b) the tenant is a body in which the relevant person has a beneficial interest.
Securities	Any beneficial interest in securities of a body where— (a) that body (to the member of the relevant authority's knowledge) has a place of business or land in the area of the relevant authority; and (b) either—  (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or  (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

11. A pecuniary interest is a 'disclosable pecuniary interest' in relation to you if it is of a type described above, and either:

- (a) it is an interest of yourself, or
- (b) it is an interest of –

- (i) your spouse or civil partner,
- (ii) a person with whom you are living as husband and wife, or
- (iii) a person with whom you are living as if they were civil partners, and you are aware that that other person has the interest.

12. You are also required to notify the Monitoring Officer of any gifts or hospitality with an estimated value of at least £50 which you receive in your role as a member of Council. You must inform the Monitoring Office of any such gifts of hospitality within 28 days of receiving them so that the details can be entered into the Register of Interests.

### **Sensitive Interests**

- 13 If the nature of an interest is such that you and the Monitoring Officer consider that disclosure of the details of the interest could lead to you, or a person connected with you, being subject to violence or intimidation, the interest must not be included in any published version of the Register of Interests, or be entered into any copy of the register that is made available for public inspection.

### **Disclosure of Disclosable Pecuniary Interests at Meetings**

- 14 The following provisions apply if you are present at a meeting of the authority or of any committee, sub-committee, joint committee or joint sub-committee of the authority, and you are aware that you have a disclosable pecuniary interest in a matter to be considered, or being considered, at the meeting.
- 15 If the interest is not entered in the authority's Register of Interests, you must disclose the interest to the meeting (unless the interest is a sensitive interest).
- 16 If the interest is not entered in the authority's Register of Interests and is not the subject of a pending notification, you must notify the Monitoring Officer of the interest before the end of 28 days beginning with the date of the disclosure.
- 17 Where the interest does appear in the Register of Interests, you must bring the interest to the attention of the meeting (unless the interest is a sensitive interest).
- 18 You may not:
  - (a) participate, or participate further, in any discussion of the matter at the meeting,
  - (b) participate in any vote, or further vote, taken on the matter at the meeting (unless the Member has requested and been granted a relevant dispensation by the Standards and Conduct Committee), or
  - (c) remain in the room during the discussion or vote on the matter.
- 19 Where you have a disclosable pecuniary interest in a matter to be considered at a meeting, you may attend the meeting but only for the purposes of making representations, answering questions or giving evidence relating to the matter, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise. Once you have finished, or the meeting decides you have finished, you must leave the room and may not remain in the room during the discussion or vote on the matter.

## **Disclosure of other Interests at Meetings**

- 20 Where you are present at a meeting of the authority, or any committee, sub-committee, joint committee or joint sub-committee of the authority, and identify any other interests which you feel should be declared in the public interest, such interests may be declared to the meeting.
- 21 In such circumstances you must consider whether your continued participation in the matter relating to your interest would be reasonable in the circumstances, particularly if the interest may give rise to a perception of a conflict of interests in the matter under discussion.

## **Training**

- 21A. It is a mandatory requirement that you complete a training course on Child Sexual Exploitation. You will be sent details by email of the course you are required to complete and the course must be completed within 6 months of your election or re-election or in the case of co-opted members your co-option or the renewal of your co-option. Current Members, including current co-opted Members, are also required to complete a training course on Child Sexual Exploitation and must do so within 3 months of being sent details by email of the course. You will be required to repeat the training if the content is significantly amended, for example as a result of changes to statutory guidance.

## **Allegations of a Failure to Comply with Code of Conduct**

- 22 All complaints alleging a failure to comply with this Code will be considered in accordance with a procedure agreed by full Council.

## **Incorporation of Protocols**

- 23 The Protocol on Member-Officer Relations and the Protocol on Members' Use of Council Resources (including use of e-mail and the internet) set out in the Council's Constitution form part of this Code and any breach of the requirements of those Protocols by an elected member or voting co-opted member shall be treated as a breach of this Code.

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